



DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR

(A State Funded University of Rajasthan)

Plot No. 08, Dehru Kalam, JDA Institutional Scheme, Bagru

Tehsil- Sanganer, Distt- Jaipur-303007 (Rajasthan)

WWW.ALUJAIPUR.AC.IN

email: registrar@alujaipur.ac.in

F. No. 11(1)Degree-Tender/Exam/ALU/2025-26/9308

Dated:- 25/03/2024

"NOTICE INVITING E-BID"

Bid Document For "Confidential Printing & Supply of Degree Certificates & Merit Certificates"

Dr. Bhimrao Ambedkar Law University, Jaipur hereby invites online Bid for the procurement of following works/services as per details given below from competent & experienced bidders. Online Bid must be uploaded by the interested Bidders up to 2.00 PM on 06.04.2026.

S. No.	Description of work/ Services	Estimated Value	Bid Security	Tender Fee	RISL Processing Fee	Duration of Work	Validity period of bid
1	2	3	4	5	6	7	8
1	Confidential Printing & Supply of Degree Certificates & Merit Certificates.	Rs. 22.00 lakhs	Bid security of Rs. 44000/- by way of Demand Draft/ Bankers Cheque in favor of "Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur payable at Jaipur".	Rs. 2000/-	Rs. 500/-	One Years	90 Days

Bidding Submission Process: -

1. The bidders who are interested in bidding can download bid documents from <https://www.eproc.rajasthan.gov.in>. The bid document can be seen on <https://www.alujaipur.ac.in> and <https://www.sppp.rajasthan.gov.in> website also
2. Bids are to be submitted online in electronic format on website <https://www.eproc.rajasthan.gov.in>.
3. Bidders who wish to participate in this bid will have to register on <https://www.eproc.rajasthan.gov.in>.
4. Bidders will have to procure Digital Signature Certificate (Type II of Type III) as per Information Technology Act, 2000 using which they can sign their electronic bids. or they may contact e-Procurement Cell, Department of IT&C, Government of Rajasthan for further assistance. Bidders who already have a valid Digital Certificate need not to procure a new Digital Certificate.
5. The Bidding comprises of two-part system. The Technical Bid and the Financial Bid. Manually submitted bid not to be accepted.
6. Bidder shall submit their offer on-line in electronic formats both technical and financial proposal. Demand Drafts for Bid Document fee, E-bid processing fee and Bid Security in original shall be submitted manually in the office to the Tendering Authority within the prescribed time. However, the scanned copies of Demand Draft shall be uploaded along with the online bid.

Registrar

Dr. Bhimrao Ambedkar Law University, Jaipur

Registrar

Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR

(A State Funded University of Rajasthan)
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7. If Bid Fee, RISE, e-bid processing fee and bid security declaration are not submitted in separate envelope within the prescribed time, then the bid shall be rejected.
8. Before electronically submitting the bids, it should be ensured that all the bid papers including conditions of the contract are digitally signed by the bidder.
9. Any information provided in support of the bids must be properly annexed, numbered and duly signed. No page should be removed/ detached from this Tender document.
10. In the event of the specified dates being a holiday, the activities assigned on that date may be carried out on next working day.
11. Validity of the tender shall be 90 days from the date of opening of Technical Bid.
12. Contract period for "**Confidential Printing & Supply of Degree Certificates & Merit Certificates.**" shall be of one year and extendable for one more year as per RTPP Act 2012 and Rules 2013 based on performance with mutual consent.
13. In case of any query, please contact at Registrar Office, ALU, Jaipur or e-Mail to registrar@alujaipur.ac.in


Registrar

Dr. Bhimrao Ambedkar Law University, Jaipur

Registrar

Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



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INTRODUCTION

1.	Subject matter of procurement	Tender For "Confidential Printing & Supply of Degree Certificates & Merit Certificates" Open Competitive Bid 2026-27
2.	Name & Address of the Procuring Authority	Dr. Bhimrao Ambedkar Law University, Jaipur (A State Funded University of Rajasthan) Plot No. 08, Dehmikalan, JDA Institutional Scheme, Bagru Tehsil- Sanganer, Distt- Jaipur-303007 (Raj.)
3.	Estimated Cost of Work	Rs. 22.00 lakh
4.	(i) The price of the Bidding Document	Rs. 2000/- by way of Demand Draft/Banker's Cheque in favor of 'Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur'.
	(ii) E- Bid Processing Fees	Rs.500 /- (Banker's Cheque /Demand Draft in Favor of MD, RISL, Jaipur)
5.	For Clarification Purposes only, the Procuring Entity's address	Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur. E-Mail Address: - registrar@alujaipur.ac.in
6.	The Pre-Bid Meeting	NO
7.	The Language of the Bid is	English & Hindi
8.	The Bidder shall submit with its Bid	Mentioned in Technical Bid Check list as (Annexure-V)
9.	Publishing Date	27 th March, 2026
10.	Document downloading start date	27 th March, 2026 from 12.00 Noon
11.	Bid document download end date & Time	06 th April, 2026 upto 2.00 PM
12.	Online Bid submission end date & time	06 th April, 2026 upto 2.00 PM
13.	The Bid Validity period shall be	90 days from the date of opening of technical bid.
14.	Bid Security	Rs. 44000 /- by way of Demand Draft/Banker's Cheque in favor of 'Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur'.
15.	Bid opening Date & Time	06 th April, 2026 at 4.00 PM
16.	Authorization	Power of attorney/Board resolution letter of authorization to be written on the Company letter head by the bidder.
17.	Downloading of bids	Online: https://www.sppp.raj.nic.in and https://www.alujaipur.ac.in , https://www.eproc.rajasthan.gov.in
18.	Submission Date inform for Bid document Fee in form of Banker's Cheque/ Demand Draft, E-processing Fee & Hard copy of Bid documents	Date: Upto 06 th April, 2026 Time: Upto 3.00 PM Place: Plot No. 08, Dehmikalan, JDA Institutional Scheme, Bagru Tehsil- Sanganer, Distt- Jaipur-303007 (Raj.)

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
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19.	Opening of technical bids	06 th April, 2026 at 4.00 PM Place: Plot No. 08, Dehmikalan, JDA Institutional Scheme, Bagru Tehsil- Sanganer, Distt- Jaipur-303007 (Raj.)
20.	Date/ Time/ Place of Financial Bid Opening	Will be informed separately to the technically qualified bidder(s)
21.	Total Annexures of Bid Document	I – XVI and A to D

22. You are required to prepare a single PDF file of the entire bid document with Annexure and attachments and then it should be uploaded on the website "<https://eproc.rajasthan.gov.in>". Bid document if not prepared in a single PDF file, the website may not accept second and onward parts of the bid. Concerned Bidder shall himself responsible for the same.
23. Bidded quantity may be increased or decreased at the time of award/purchase order or during the course of agreement as per RTPP Act and rules.
24. The bidding process shall be subject to the provisions of the RTPP Act 2012 and Rules 2013 made there under.
25. The period within which the contract agreement is to be executed and performance security is to be submitted is 10 working days from the date of issue of letter of acceptance/work order.
26. The Designation and Address of

First Appellate Authority: **Vice-Chancellor,
Dr. Bhimrao Ambedkar Law University, Jaipur**

I/We.....(Name of the person)
in the capacity of (Designation) as bidder have read the
introduction, NIB and all the conditions of Bid annexed here to carefully and agreed to abide by all
the conditions and have digitally signed and serially numbered all the pages in token of acceptance
thereof, details of the bidding firm/company are as below:

Name of firm/company _____
Office Address (with pin code) _____
Printing Press Address (With pin code) _____

Telephone Nos. _____
Office _____
Residence _____
Workplace _____
E-Mail, ID _____
Mobile _____
Statutory Details _____
GST Number _____

Signature _____
Name of Signatory (IN BLOCK LETTERS) _____
Designation _____
Date : _____
Place: _____

(Attach extra sheets where-ever necessary and strike out whichever is not applicable)

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Registrar
Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



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email: registrar@dluamur.ac.in

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Definitions and Acronyms

ALU	Dr. Bhimrao Ambedkar Law University, Jaipur
UNIVERSITY	Dr. Bhimrao Ambedkar Law University, Jaipur
BIDDER	The eligible Bidder who will participate in Procuring process
EMD	Earnest Money Deposit (Bid Security)
COE	Controller of Examinations
GAD	General Administrative Department
PURCHASER	Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur
PROCURING ENTITY	Dr. Bhimrao Ambedkar Law University, Jaipur
RFP	Request for Proposal /Bid Document/ BID
Service Provider	The bidder who will be finally selected and, in whose name, the work order will be released
Exam Section	An office of Controller of Examination/Deputy / Assistant Registrar (Examination) in the ALU.
Degree Section	An office of Examination Cell headed by the Controller of Examinations / Deputy / Assistant Registrar (Degree) in the ALU.
NIB	Notice Inviting Bid
PSD	Performance Security Deposit
CA	Competent Authority (Vice- Chancellor)
BA	Bidding Authority (Dr. Bhimrao Ambedkar Law University, Jaipur)
PC	Procurement Committee

Registrar

Dr. Bhimrao Ambedkar Law University, Jaipur

Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



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Tehsil- Sanganer, Distt- Jaipur-303007 (Rajasthan)

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ANNEXURE -I

GENERAL TERMS AND CONDITIONS

Sub: Notice Inviting Tender for "Confidential Printing & Supply of Degree Certificates & Merit Certificates" of Dr. Bhimrao Ambedkar Law University, Jaipur.

1. **Parties:** The parties to the contract are the contractor (the bidder) to whom the work has been awarded) and the Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur.
2. **Addresses:** For all purposes of the contract including arbitration thereunder, the address of the contractor mentioned in the tender shall be final unless the contractor notifies a change of address and contact number(s) by a separate letter sent by registered post with Acknowledgement to the Registrar, Dr. Bhimrao Ambedkar Law University, Plot No. 08, Dehmikalan, JDA Institutional Scheme, Bagra, Tehsil- Sanganer, Distt- Jaipur-303007 (Rajasthan). The contractor shall be solely responsible for the consequences of any omission or error to notify about change of address and contact number(s) in the aforesaid manner.
3. **Earnest Money/Bid Security Deposit:** Bid Security of Rs 44000/- by way of Demand Draft/ Bankers Cheque in the favor of Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur.
 - 3.1 No request for transfer of any pervious deposit of earnest money or security deposit or adjustment against any pending bill held by the Dr. Bhimrao Ambedkar Law University, Jaipur in respect of any previous work will be entertained.
 - 3.2 Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case, the Bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid banker cheque/demand draft submitted by the Bidder will be forfeited by the University.
 - 3.3 The tender without EMD/Bid security will be summarily rejected.
4. **Preparation and submission of Bid:**

The bid should be submitted in two parts namely:
Firstly, Technical Bid (given in Annexure-III) and Secondly Financial Bid (given in Annexure-IV) and each should be submitted electronically.
The Financial bid of only technically qualified bidders shall be opened. The date & time for opening of financial bid will be informed separately to the technically qualified bidders.
5. **Signing of Bid:** Individual signing the Bid or other documents connected with tender must specify whether he signs as:
 - (a) A "Sole proprietor" of the concern or constituted attorney of such sole proprietor.
 - (b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
 - (c) Directors or Principal officer duly authorized by the Board of Directors of the Company, if it is a Company.

(1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney should be furnished duly sworn of affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the Bid.

Registrar

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Registrar

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Shiksha Sankul, Jaipur



- (2) In the case of partnership firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any parties the tender and all other related documents must be signed by all partners of the firm.
- (3) A person signing the Bid form or any documents forming part of the Bid on behalf of another person should have an authority to bid such other person and if, on enquiry it appears that the persons so signing had no authority to do so, the University may without prejudice cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- (4) The Bidder should sign and affix his/his firm's stamp at each page of the tender and all its Annexure as the acceptance of the offer by the Bidder will be deemed as a contract
NO PAGE SHOULD BE REMOVED/DETACHED FROM THIS TENDER DOCUMENT.
6. **Technical Bid:** The Technical bid should be submitted electronically in form given in annexure-III. Bankers Cheque/Demand Draft of Rs. 2000/- for tender document fee in favour of Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur and the Bankers Cheque /Demand Draft of Rs. 500/- for E-Processing fees in favor of MD, RISL, Jaipur, Bid Security fee of Rs 44000/- by way of Demand Draft/ Bankers Cheque in favor of Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur, all these instruments should be submitted in a separate envelope.
A separate envelope titled 'Technical Bid' should comprise of registration particulars, copy of PAN & GST Registration certificate and all other documents as sought for in the Annexure-IV & V shall be submitted.
7. **Financial Bid:** The Financial Bid should be submitted electronically in the BOQ given in Annexure-IV, which is attached with this tender. **Hard copy of the same shall not be accepted in any circumstances.** The Financial Bid of those Bidders who are found technically qualified, will be opened electronically on a specified date and time to be intimated to the respective qualified Bidders separately.
8. **Validity of the Bids:** 90 days
The bids shall be valid for a period of 90 days from the date of opening of technical bid.
9. **Opening of Tender:**
The Bidder is at liberty either himself or authorize, not more than one representative to be present at the time of opening of the tender. The representative attending the opening of the tender on behalf of the Bidder should bring with him a letter of authority from the Bidder and proof of identification.
10. **Criteria for Evaluation of Tender:** The Technical Bids will be opened by the **Bid Processing /Procurement Committee** of Dr. Bhimrao Ambedkar Law University, Jaipur in the presence of such Bidders or their representatives who may wish to be present.
- 10.1 The Financial Bids of only technically qualified Bidders will be opened. These Bidders will be informed separately after technical evaluation and will be opened in the presence of Bidder or their representatives whose technical Bids are accepted and who wish to be present.
11. The contract shall commence from the day of issuance of work order or execution of agreement. The Contract will be for **one year** initially and extendable for **one more** year as per RTPP Act & Rule, if performance/ services are found satisfactory and mutually agreed for extension. The contract so awarded can be terminated by Dr. Bhimrao Ambedkar Law University, Jaipur at any time without any notice or conveying any reason thereof.
12. **Right of Acceptance:** The Dr. Bhimrao Ambedkar Law University, Jaipur reserves all rights to reject any tender including of those Bidders who fail to comply with the


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Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



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instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of the competent Authority of Dr. Bhimrao Ambedkar Law University, Jaipur in this regard shall be final and binding. The Tendering Authority reserves the right to open Financial Bid even if one Bidder qualifies the Technical Bid or only one Bid is received in response to the Tender Notice. However, in the case of one Bid the power to negotiate with the Bidder will be reserved with the Tendering Authority.

12.1 Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotations.

12.2 **Communication of Acceptance:** - Successful Bidder will be informed as early as possible about the acceptance of their tender by way of e-mail or telephonically followed by hard copy of letter.

13. **Work Performance security Deposit:** 5% of Estimated Cost of the Tender/Agreement value and the same shall be deposited by the successful bidder by way of Demand Draft/Bankers Cheque/ FDR/ Bank Guarantee in the favor of Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur within 10 days of issuing of work order.

14. The Demand Draft/Bankers Cheque/ FDR/ Bank Guarantee of work deposited against performance security can be forfeited by order of the competent authority of Dr. Bhimrao Ambedkar Law University, Jaipur in the event of any breach or negligence or non-observance of any terms/ condition of contract or for unsatisfactory performance or for non- acceptance of the work order. On expiry of the contract, such portion of the said banker Cheque/Demand Draft as may be considered by the Dr. Bhimrao Ambedkar Law University, Jaipur sufficient to cover any incorrect or excess payments made on the bills to the firm shall be retained until the satisfactory performance report has been received and examined. Performance Security amount shall be returned after completion of contract period and hosting period of degree data for verification i.e. 3 years.

On the acceptance of the Bid, the Bidders or their authorized authority shall have to execute an Agreement on non-judicial stamp of Rs. 1000/- as given in annexure-VI within 10 days of issuing work order.

15. **Penalty:**

15.1 In case of breach of any conditions of the contract and for all type of losses caused including excess cost due to Contractor fails to provide services. The office shall make deductions at the cost borne by the University for getting work done through other sources for Confidential Printing & Supply of Degree Certificate & Merit Certificates from the bills presented by the Contractor or that may become due to the contractor under this or any other contract or from the security deposit or may be demanded from him by the Dr. Bhimrao Ambedkar Law University, Jaipur.

15.2 The powers of the Competent authority of the Dr. Bhimrao Ambedkar Law University, Jaipur under this condition shall in no way affect or prejudice the powers in certain events to terminate the contract vested in him as herein provided or forfeiture of security deposit mentioned under clause 13 above.

16. **LIQUIDATED DAMAGES.**

16.1 In case of extension in the delivery period with liquidated damages, the recovery shall be made on the basis of following percentage of value of works which the Bidder has failed to execute:

- a. Delay up to one fourth period of the prescribed delivery period. 2 1/2 %

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Dr. Bhimrao Ambedkar Law University
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b. Delay exceeding one fourth but not exceeding half of the prescribed delivery period.	5%
c. Delay exceeding one fourth but not exceeding three fourth of the prescribed delivery period.	7½%
d. Delay exceeding three fourth of the prescribed delivery period.	10%

Note:

- Fraction of a day in reckoning period of delay in execution shall be eliminated if it is less than half a day.
 - The maximum amount of agreed liquidated damages shall be 10%.
 - If the bidder requires an extension of time in completion of contractual execution of work on account of occurrence of any hindrance, he shall apply in writing to the authority which had placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
- 16.2 Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrance beyond the control of the Bidder.

17. **Disclaimer:** The family member of employees of the Dr. Bhimrao Ambedkar Law University, Jaipur are not allowed to participate in this tender.

Family members mean:

- Spouse
- Sons and daughters including steps, weather married or not.
- Parent including steps.
- Any other relation who is wholly dependent on employee.

18. **Breach of Terms and Conditions:**

In case of breach of any of terms and conditions mentioned above, the Competent Authority will have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by the Dr. Bhimrao Ambedkar Law University, Jaipur in that event and the Security Deposit /Performance Security Deposit shall be forfeited.

19. **Sub-let of Work:** The Firm shall not assign or sublet the work or any part of it to any other person or party. If it is found that work has been assigned to third party then powers to cancel the contract shall vest in the University.

20. **The Bid is not transferable.**

21. **Terms of payment:** Terms of payment as stated in the tender Document shall be final.

21.1 Neither payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work nor does the University take any responsibility for any kind of loan/mortgage taken by the firm or contractor, as the case may be, from anywhere.

21.2 All payments shall be made by way of CHEQUE/NEFT/RTGS only after deducting appropriate taxes at source as per Government rules and guidelines prevailing at the time of payment.

21.3 Dr. Bhimrao Ambedkar Law University, Jaipur shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties imposed by the Dr. Bhimrao Ambedkar Law University, if any.

21.4 The term 'payment' mentioned in this para includes only for the " Confidential Printing & Supply of Degree Certificates & Merit Certificates " of Dr. Bhimrao Ambedkar Law University, Jaipur arising on account of this contract and nothing else.

21.5 Bill for payment may be raised by the firm after completion of job of each work order issued time to time in terms of Rate Contract issued in favour of the firm.

21.6 Wherever applicable, payment shall be made in part payments.


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- 21.7 The material shall be physically verified and approved by the office of the COE. Afterwards, Payment shall be released on receipt of the original bills in triplicate and verification of work completion and original delivery challans of the ordered articles
- 21.8 Firm should submit report/declaration on its letterhead about the conformity of the quality, Micron/ GSM of paper used and incorporation of all security features as per tender document in printed articles. It should be submitted with every event of bill raised for supplied articles. If quantity supplied is 1000 or more articles in a single delivery, firm should submit satisfactory testing report of paper used in printing of articles from any of the Govt. Testing Lab./Govt. approved Lab. or Testing Lab of any State/Central Govt. University /Institution. Expenditure towards this testing shall be borne by the firm.
22. **Confidentiality:** The agency must keep all database/matters confidential relating to the proceedings and files of the University and highest level of secrecy must have to be ensured during/post execution of the work. This clause is basic for this assignment. **NDA (Non-Disclosure Agreement)/Confidentiality agreement on non-judicial stamp of Rs.1000 to be signed with agency to ensure data confidentiality. It should be executed along with agreement.**
23. If any difference arises concerning this Agreement, its interpretation on the payment to be made thereunder, the same shall be settled by mutual consultations and negotiations. If attempts for Conciliation do not yield any results within a period of 10 days, either of the parties may make a request to the other party for submission of the dispute for decision to the Vice- Chancellor Dr. Bhimrao Ambedkar Law University. The decision taken by Vice-Chancellor shall be applicable and final.
24. **Termination of Assignment:**
The University can terminate the assignment any time without assigning any reason.
25. **In case of any legal dispute the jurisdiction will be Jaipur (Rajasthan) only.**

Registrar

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Shiksha Sanikal, Jaipur



ANNEXURE -II

PARAMETERS & TECHNICAL SPECIFICATIONS

1. The bid should have a validity of 90 days from date of opening of price bid. The quoted price should have validity of one year from the date of issuance of work order or signing of agreement or as specified in agreement.
2. A declaration certificate for acceptance of the terms and conditions of this tender should be attached Annexure-I.
3. Bidder must have a latest valid ISO 9001:2015 and ISO 27001 or onward Certification. It must be valid upto the date of filing of tender by respective bidder or for more period.
4. Bidder must have atleast three years' work experience during the session 2020-21 to 2024-25 of similar nature of work i.e. PRINTING AND SUPPLY OF DEGREE CERTIFICATES with minimum 10 security features as mentioned in Annexure III (1.2) for atleast 20000 degree/certificates in a single/twice order in each year for any State Govt. University/Central Govt. University.
5. Bidder must submit sample copies of degree/certificates of such universities for which the above work has been executed, clearly indicating/markng each feature used while printing of security features in degree/certificates. Sample of each item must marked with paper (i.e. paper brand, GSM, Micron etc.) and security features etc.
6. Bidder must be registered with any State Govt./ Central Govt./ Reserve Bank of India/ Indian Banking Association. If registration is issued for a specific period, then it must be valid upto the date of filing of tender by respective bidder or for more period. Copy of registration certificate(s) is/are to be attached.
7. Tender will be rejected, if firm quoted additional conditions in price bid. Incomplete tenders shall also be liable to be rejected.
8. Canvassing in any form in connection with tender is strictly prohibited and will disqualify the vendor.
9. The bidder shall submit an affidavit that the bidder's firm has not been black listed from Government of Rajasthan/ Government of India/ Any Govt. Educational Institution/ University. The bid of the black listed bidders shall be outrightly rejected. If this fact came into notice afterwards, appropriate action as per rules shall be taken against the bidder
10. The successful bidder shall be required to submit Demand Draft/Bankers Cheque/FDR/ Bank Guarantee in favour of Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur of Rs. 1,10,000/- (5% of tender cost) valid for the entire contract period along with the contract acceptance letter.
11. The successful bidder shall sign an agreement/confidential agreement with Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur immediately after the acceptance of the tender or within 10 days, as per rules.
12. University reserve the rights for physical inspection and checking of the items at the vendor's office/press prior to technical evaluation of bid, if deemed so. The items must be as per technical specifications or higher technical specifications.
13. After award of work order, all the materials to be supplied should be as per the technical specifications as mentioned in the scope of work of the tender document, agreement and order. **One set of all the diagnostic tools and techniques to test quality/security features of the material supplied and software's shall be provided by the successful bidder to the COE, DR. Bhimrao Ambedkar Law University, Jaipur.**

14 Details of Technical Infrastructure

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Dr. Bhimrao Ambedkar Law University

Shiksha Sankul, Jaipur



- Server
 - Up- time certificate
 - Internet Band
- 14.1 Hosting server uptime be at least 95% (attach documentary proof) and the complaint about non-functionally shall be restarted within half an hour utmost.
 - 14.2 Bandwidth should be sufficient to cater services to about 45 thousand students per day
 - 14.3 Location of the server must be in India.
 - 14.4 Data should be in encrypted form only and proper security of data is the responsibility of the firm.
 - 14.5 Every data should have copy data and it should be kept separately for any loss recovery purpose or security audit purposes.
15. The Bidder shall arrange for web and Data server, all hardware viz, laptop/desktop, high speed colour printers and UPS etc to be used in printing, hosting and verification purpose.
 16. Design of verification system should be made as per instructions of ALU. It must be secured having high level SSL certificate.
 17. Design & creation of Database, maintenance and updating with data security in duly approved manner as per directions of Controller of Examinations and as per the approval.
 18. Bidder shall supply soft copy (CD) of printed degrees/ degree data containing all information of student and PDF/Image/Other (Specified by the ALU) format of Degree Certificates/Merit Certificates along with physical certificates. Also provide the data/Image in specified format approved by ALU for uploading it on Digilocker/NAD Portal either in template form or excel/CSV/other format or in any other specified format.
 19. **The delivery of printed material to be ordered in bulk quantity i.e. more than 1000 shall be supplied by the bidder within 20 days and in case of small orders i.e. less than 1000 shall be supplied by the bidder within 10 days from the submission of corrected data by DR. Bhimrao Ambedkar Law University, Jaipur on FOR basis. In case of delay in supply, a penalty prescribed in RTPP Rule 2013 for Liquidated Damages, towards the cost of non-supplied material shall be imposed on the firm.**
 20. In case of any defective/erroneous degree/ certificate (not as per data/specifications provided by ALU) reported at any stage, bidder should provide the corrected degree/certificate without any extra cost.
 21. Bidder must provide MIS in specified format as and when needed.
 22. DR. Bhimrao Ambedkar Law University, Jaipur reserves the right to cancel the total/part purchase order, if the delivery gets delayed more than 4 weeks from the last date of supply as per the supply Order. DR. Bhimrao Ambedkar Law University, Jaipur shall have no responsibility what-so-ever for any damages sustained by the vendor due to cancellation of the purchase order. In such case, the Performance Security deposited by the Bidder in DR. Bhimrao Ambedkar Law University, Jaipur shall be forfeited in full.
 23. DR. Bhimrao Ambedkar Law University, Jaipur reserves the right to reject any items supplied against the purchase order, if found not satisfactorily at the time of delivery. The rejected items, if any, shall have to be taken back and replaced by similar quality items as per specifications mentioned in Annexure-III forthwith at the cost of the supplier. No payment will be made for the rejected item(s).
 24. All rates quoted must be FOR and should include all incidental charges except statutory

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taxes such as IGST/CGST/SGST which should be shown separately. During the tenure of the contract, bidder shall be bound to supply the ordered quantity (irrespective of number of the articles to be supplied) within the given timeline. The bidder shall also be required to provide labours for keeping the material at 1st /2nd floor of examination section of the University. **It will be sole responsibility of the bidder to cover the losses occurred during the transit of material, losses due to natural calamities, theft, fire etc., bidder shall supply the another lot of marital afresh, at the earliest possible (as communicated by the University) in such case. The order for supply of articles shall be given in phased manner during the complete tenure of contract, so the rate therefore should be quoted accordingly.**

25. **Warranty/Guarantee Clause:** - The bidder would give the guarantee that the articles would continue to conform to the description and quality as specified in tender document. The University will be entitled to reject the said articles or such portion thereof as may be discovered not to conform to the said description and quality. On such rejection the articles will be at the bidder risk and all the provisions relating to rejection of articles etc. shall apply. The bidder shall if so called upon to do, replace the goods etc. or such portion thereof as its rejection by the Procurement Entity, otherwise the bidder shall pay such damage as may arise by reason of the breach of the condition herein contained. Nothing herein contained shall prejudice any other right of the Procurement Entity in that behalf under this contract or otherwise.
26. **Samples:** -Bids for articles marked within the schedule shall be accompanied by two set of samples. Sample of each item of stationary intended to be used for printing and security features with the mentioning of specification of the paper (i.e. paper brand, GSM/ Micron etc.) and security features should be Marked and enclosed.
27. All equipment's, software's and allied process must be under one roof and must be owned by the company bidding for this tender. No process should be outsourced by the bidder. Bidder should attached supporting documents for the same in Technical Bid.
28. Bidder should have its OWN MANUFACTURING FACILITY with DIGITAL PRINTING EQUIPMENT for which a VALID Service Tax Registration Number/ GST registration number should be required as bare minimum documents.
29. **The Equipment name, through which the Collaterals will be printed, must be specified and a copy of the equipment Invoice in the name of bidder must be attached, as a proof of the Ownership of the equipment.**
30. The tender should NOT be SUB-LET to any other service provider and must be executed at Bidder's unit having all equipment & infrastructure owned by the bidder itself. Also, no consortium of two or more service providers will be accepted.
31. The Manufacturing Facility must be highly secured physically as well as electronically. There must be Electronic Surveillance round the clock at the Manufacturing unit. **An Undertaking by the owner of the company should be required to ascertain the above fact.**
32. The Registrar or his authorized nominee not below the rank of Assistant Registrar of the University may inspect the manufacturing unit of selected bidder, before awarding the contract.
33. DR. Bhimrao Ambedkar Law University, Jaipur reserves the right to accept any or all tenders either in part or in full or to split the order without assigning any reasons.
34. **The rates accepted shall be operative for the one year from the date of award or such date as may be decided by the University authorities & no revision of rates shall be allowed in between.**

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35. The validity of rates can be extended for further one year by mutual consent between the supplier and the University authorities. It can be extended only after the receipt of the satisfactory work performance report given by COE, ALU, Jaipur.
36. In case of delivery of material beyond permissible time, the University may impose penalty, condone delay or extend delivery period (on reasonable grounds given by party). An appeal against imposition of penalty however can be made to the Vice-Chancellor of the University, whose decision shall be final. Extension of delivery period can be granted by COE, ALU considering genuineness of grounds given by supplier by taking the competent approval of Vice-Chancellor of the University.
37. The work is of **STRICTLY CONFIDENTIAL NATURE**. As such the approved firm shall be required to keep utmost secrecy in processing the data, printing of degrees etc.. Any leakage of University data or documents etc. will be **VIEWED SERIOUSLY** including black-listing of the firm, imposition of penalty, criminal proceedings etc.
38. All the payment will be subject to TDS & Taxes applicable as per rules.
39. The quoted rate should be inclusive of insurance, transportation, packing, loading/unloading and delivery charges on FOR basis to University Examination Section, ALU, Jaipur.
40. Bidder shall supply the degrees/ certificates after providing variable data as and when demanded by the University time to time till the duration of contract period.
41. **Bid Security: -**
- (a) Bidders must submit Bid Security @ 2% of the Estimated Cost of the Bid through Demand Draft/Bankers Cheques physically in favor of "Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur" (Payable at Jaipur) along with tender document without which tenders will not be considered.
 - (b) Refund of Bid Security: The Bid Security of unsuccessful bidders shall be refunded soon after final acceptance of tender.
 - (c) The Central Government and Government of Rajasthan Undertakings need not furnish any amount of bid security.
 - (d) The Bid Security/Performance Security lying with the Department /office in respect of other tenders awaiting approval or rejection or on account of contracts being completed will not be adjusted towards BS/PS for the fresh tenders.
42. **Forfeiture of Bid Security: The Bid Security will be forfeited in the following cases.**
- (a) When bidder withdraws or modifies the offer after opening of tender but before acceptance of tender, if not permitted.
 - (b) When bidder does not execute the agreement in prescribed format within the specified period & time.
 - (c) When the bidder does not deposit the Performance Security after the supply order is given.
 - (d) When he fails to commence the services/work as per work order within the time prescribed.
43. **In case of any legal dispute the jurisdiction will be Jaipur (Rajasthan) only.**
44. The bids/contract shall be governed by the provisions laid down in RTTP Act 2012 & Rules 2013.

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ANNEXURE -III

Scope of Work

1. Type of Paper and Security features of the Degrees, Diplomas, Merit Certificates and Degree Registers:

1.1. Type and Quality of Paper:

Following paper quality to be used in printing of Degrees, Diplomas and Merit Certificates: -

1.1.1. Paper Size- A4 (210mm X 297mm)

1.1.2. Paper Type - A Synthetic uncoated paper made of co-extruded, white opaque polypropylene, non-tearable, moisture & chemical resistance with excellent lay flatness, non-toxic paper. Paper thickness minimum 300 micron, opacity 80% or more with whiteness 85% or more. Micron Thickness of paper can vary $\pm 5\%$ and will be admissible.

1.2. Security Features:

The security features to be printed/used in degrees, diplomas and merit certificates:

1.2.1. Printing process must be in 4+1 multi colour printing. Four colours on front side and single colour on back side. Printing must carry all printable security features in one SINGLE PASS PROCESS, printing static data, variable data etc.

1.2.2. Hidden identify feature with variable data.

1.2.3. Eraser protection feature.

1.2.4. Colour photograph of student having invisible security layer, if provided by the university.

1.2.5. Alpha numeric QR code. Quick Read code carrying variable data.

1.2.6. Alpha numeric Bar code carrying variable data.

1.2.7. UV validation stamp carrying variable data, readable by UV light. Variable data of the student must be printed in invisible ink to glow under UV light with 100% visibility.

1.2.8. Laser Do-text printing, as security feature readable by 60-X Magnifying Lens (Micro printing/Magic Text/Nano printing).

1.2.9. The collateral must have transparent security Impression of static data like University Name, University Logo. It is visible as the sharpest text & not scannable.

1.2.10. The collateral will have transparent security Impression of the University or Student data (white Ink).

1.2.11. Lenticular printing correlation: Special security feature which can be read by the decoder or more clear having more information and this special feature can be read with lenticular decoder.

1.2.12. Degree, Diploma/Merit Certificates must be printed with laser beam technology.

1.2.13. High resolution border printed in Neon ink.

1.2.14. MICR No check.

1.2.15. Lakshman Rekha having variable data of the student.

1.2.16. University Logo in colour print.

1.2.17. Laser generated University Logo as water mark.

1.2.18. Serial no, printed on each degree as on currency style.

1.2.19. UV signature of Vice-Chancellor at back side.

1.2.20. Water mark of University seal at back side.

1.2.21. U.V. fibres in Media.

1.2.22. Anti-copy feature.

1.2.23. Non scannable Student info.

1.2.24. Hidden currency strip.

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2. Blockchain-Based Degree Issuance & Verification System:

2.1. Objective

The objective is to procure a Blockchain-Based Academic Credential System that supports:

- Issuance of tamper-proof digital degrees/certificates.
- On-chain anchoring & verification.
- Public, instantaneous / real time verification via online verification system through QR codes and/or credential ID.
- Integration with existing University website/Exam Portal.

2.2 Scope of Work

System Architecture & Design: The Successful Bidder will design and deploy a complete blockchain credentialing solution comprising:

- 2.2.1 Credential Issuance Engine: Computes a cryptographic hash (unique digital fingerprint) of each degree credential record.
- 2.2.2 Blockchain Anchoring Module:
 - Anchors hashes to a public blockchain any of Polygon, Ethereum, Tron Network.
 - Ensures immutability — once recorded, data cannot be altered or deleted.
- 2.2.3 Verification system & APIs:
 - Public verification system for verification of documents by employers, regulators and students.
 - Hosting of the online verification system for upto 3 years by the bidder. After expiry of the hosting period, bidder shall handed over the database to the University in university required structure.
 - REST APIs for Verification Engine/ Portal integration.
 - Fee Collection Integration Option for Verification of record.
 - Bidder must provide MIS in specified format as and when needed.

2.3 Degree Upload & Data Requirements:

Each issued degree must be converted into a standard digital credential record containing:

Field	Purpose
Student Full Name	Primary identity of degree recipient
Enrollment and Roll No.	Unique student identifier
Degree Title	e.g.- LL.B, B.A.LL.B etc.
Division and Date of Award	Certification and Ceremony date
Issuer University ID	University's cryptographic identifier
Cryptographic Hash	Hash representing the assembled record

This hash secures the credential on the blockchain. Change in any information would change the hash and become instantly detectable.

2.4 Verification Portal & User Experience

The system must include:

- 2.4.1 Public Verification System:
 - Input - Credential ID or Scan QR code
 - Display verification status with issuer authenticity
- 2.4.2 QR Code / Digitally signed PDF Integration:
 - Embed QR codes in digital/printed degrees

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- Enable instant cross-system verification between the University record and the block chain ledger record.
- 2.4.3 Employer/Agency Interface:
- Online verification system for Employer/Academic Institutions/Agency through QR and/or Credential ID.
 - Instant feedback on credential authenticity.
 - Fee Collection Integration Option for Verification.
3. **Supply of Degree/Certificate Registers and Merit Registers in hard bound form separately for each course Certificates:** Degree Registers in hard glazed cloth bound form separately of each course. Register Size 10 x 12 inches or as per specification given by ALU, single colour, black printed, 100 GSM maplitho paper.
Note: The samples as per specifications are required to be submitted with the technical bid.
4. **Honoris Causa will be supplied in a good quality wooden photo frame with glass cover. University will approve the quality and size of the photo frame. The approximate number of photo frames are 3-5 only.**

Successful Bidder shall supply as per following:

1. Format for Degree & Merit Certificate will be different for each branch and course which approved by the ALU.
2. In addition of Degree Certificates and Merit Certificates supplier shall require providing the Honoris Causa Certificate (approx. 2) in prescribed format and wooden/fiber ethnic style high quality of photo frame.
3. Micron thickness of paper can be varied $\pm 5\%$ or as specified in IS code.
4. The degree Register shall be printed on Bond paper and glazed cloth hard bound form separately for each course as per specification given by ALU. Data for degree registers will be provided by ALU.
5. College wise degree dispatch advice in triplicate copy shall also be provided by the supplier along with printed degrees at every time of delivery.
6. Bidder shall supply soft copy (CD) containing all information of student and PDF/Image/Other (Specify by the ALU) format of Degree Certificates/Merit Certificates along with physical certificates.
7. Bidder shall supply the certificates within period specified in order after providing variable data as and when demanded by the University time to time, till the duration of 1 year (one year) or till the duration of agreement.
8. College wise degree dispatch advice in triplicate copy shall also be provided by the supplier along with printed degrees at every time of delivery.
9. Bidder shall supply soft copy (CD) containing all information of student and PDF/Image/Other (Specify by the ALU) format of Degree Certificates/Merit Certificates along with physical certificates.
10. Bidder shall supply the certificates within period specified in order after providing variable data as and when demanded by the University time to time, till the duration of 1 year (one year) or till the duration of agreement.

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ANNEXURE-IV

CHECK-LIST

SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER

S N	Description	Attachment	Enclosure (See Page Number)
1.	Name of the Bidder Firm		
2.	Office address (With Contact No. and E-mail address)		
3.	Bidder Firm type (Sole Proprietor/ Partnership Firm/ Company)	Required documents must be attached	
4.	Bidder Firm Registration details (Enclose copy of registration certificate)	Required documents must be attached	
5.	Name and designation of the person authorised to make commitments to University and Contact No. (Authorisation from competent authority of the bidder on firm letter head)	Required documents must be attached	
6.	Firm PAN No. (Copy shall be enclosed)	Required documents must be attached	
7.	Firm GST No. (Certificate with copy shall be enclosed)	Required documents must be attached	
8.	Bidder must be registered with any State Govt./ Central Govt./ Reserve Bank of India/ Indian Banking Association. If registration is issued for a specific period, then it must be valid upto the date of filing of tender by respective bidder or for more period. Copy of registration certificate(s) is/are to be attached.	Required documents must be attached	
9.	Experience: Bidder must have atleast three years' work experience during the session 2020-21 to 2024-25 of similar nature of work i.e. Printing and Supply of Degree Certificates with atleast 10 security features as mentioned in Annexure III for atleast 20000 degree/ certificates in a single/twice order in each year for any State Govt. University/Central Govt. University. (Bidder must submit work order and work satisfactory certificates in support of experience claim.)	Required documents must be attached	
10.	Bidder must submit sample copies of degree/certificates of such universities for which the above work has been executed, clearly indicating/markings each feature used while printing of security features in degree/certificates. Sample of each item must marked with paper (i.e. paper type/brand, GSM, Micron etc.) and security features etc.	Required documents must be attached	

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S N	Description	Attachment	Enclosure (See Page Number)
11.	Bidder must submit sample copies of degree/certificates of similar paper type on which the above work is to be executed with the clear indicating/markings each security features as mentioned in Annexure-III. Sample of each item must marked with paper (i.e. paper type, Micron etc.) and security features etc.	Required documents must be attached	
12.	Bidder must have annual Gross Turnover of Rs 20 lakhs or more in each FY for atleast three financial years in between 2020-21 to 2024-25, out of which 50% or more Turnover must be from similar nature of work i.e. PRINTING AND SUPPLY OF DEGREE/ CERTIFICATES. (Enclose Chartered Accountant (C.A.) Certificate with the clear mentioning of General Turnover and Turnover from printing and supply of degree/ certificates).	Required documents must be attached	
13.	The Equipment name, through which the Collaterals will be printed, must be specified and a copy of the equipment invoice in the name of bidder must be attached, as a proof of the Ownership of the equipment.	Required documents must be attached	
14.	Bidder must have high speed color printer for printing of similar paper type as mentioned in Annexure-III. Printing capacity must be 4000 degree / certificates or more per day. Invoice in the name of bidder must be attached, as a proof of the Ownership of the color printer.	Required documents must be attached	
15.	Information about hardware available with the firm related to printing of degree/certificate and security features. Complete list should be given.	Required documents must be attached	
16.	Information about licensed software related to printing of security features and static/variable data on degree/certificates. Complete list should be given.	Required documents must be attached	
17.	The Manufacturing Facility must be highly secured physically as well as electronically. There must be Electronic Surveillance round the clock at the Manufacturing Unit. An Undertaking by the owner of the company should be required to ascertain the above fact.	Annexure-XV	
18.	Copy of Income Tax Return of last three Financial Years 2024-25, 2023-24, 2022-23 must be submitted.	Required documents must be attached	

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S N	Description	Attachment	Enclosure (See Page Number)
19	Copy of GST Return of last three Financial Years 2024-25, 2023-24, 2022-23 must be submitted.	Required documents must be attached	
20	Copy of Balance Sheet and Profit & Loss Account of last three Financial Years 2024-25, 2023-24, 2022-23 duly certified by C.A. must be submitted.	Required documents must be attached	
21	Bidder must have a latest valid ISO 9001:2015 and ISO 27001 or onward Certification and valid registration. It must be valid up to date of filing of tender by respective bidder or for more period.	Required documents must be attached	
22	सॅल स्टॅम्प / अंशिका न होने लाय अजय सान्नाए पुरी करणे का शपथ-पत्र (On 50/- Non Judicial stamp paper) as per Annexure-XI	Required documents must be attached	
23	एस.आय. 11 प्रकृत पत्र (On Bidder firm letter head) as per Annexure-XII	Required documents must be attached	
24	CHECK-LIST (Summary of Compliance to requirement of Tender) duly filled with page numbering, Annexure- IV	Required documents must be attached	
25	Annexure- VII to X and XIII to XVI प्रमाणित	Required documents must be attached	
26	Annexure- A,B,C,D प्रमाणित	Required documents must be attached	
27	Tender Document Fee Rs. 2000/- E-Tender Processing Fees Rs. 500/- Bid Security Amount Rs. 44000/- (Give Demand Draft/Banker's Cheque details)		

Declaration by the Bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Place :

Date :

(Signature of Bidder with seal)

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ANNEXURE-V

TECHNICAL BID

S.N.	Descriptions	Remarks
1.	Name of the Bidder Firm:	
2.	Office address (With Contact No. and E-mail address):	
3.	Bidder Firm type (Sole Proprietor/ Partnership Firm/ Company) :	
4.	Bidder Firm Registration details (Enclose copy of registration certificate)	
5.	Name and designation of the person authorised to make commitments to University and Contact No. (Authorisation from competent authority of the bidder on firm letter head):	
6.	Firm PAN No. (Copy shall be enclosed)	
7.	Firm GST No. (Certificate copy shall be enclosed)	
8.	Bidder must be registered with any State Govt./ Central Govt./ Reserve Bank of India/ Indian Banking Association. If registration is issued for a specific period, then it must be valid upto the date of filing of tender by respective bidder or for more period. Copy of registration certificate(s) is/are to be attached.	
9.	Experience: Bidder must have atleast three years* work experience during the session 2020-21 to 2024-25 of similar nature of work i.e. Printing and Supply of Degree Certificates with atleast 10 security features as mentioned in Annexure III for atleast 20000 degree/ certificates in a single/twice order in each year for any State Govt. University/Central Govt. University. (Bidder must submit work order and work satisfactory certificates in support of experience claim.)	
10.	Bidder must submit sample copies of degree/certificates of such universities for which the above work has been executed, clearly indicating/markng each feature used while printing of security features in degree/certificates. Sample of each item	

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S.N.	Descriptions	Remarks
	must marked with paper (i.e. paper type/brand, GSM, Micron etc.) and security features etc.	
11.	Bidder must submit sample copies of degree/certificates of similar paper type on which the above work is to be executed with the clear indicating/markings each security features as mentioned in Annexure-III. Sample of each item must marked with paper (i.e. paper type, Micron etc.) and security features etc.	
12.	Bidder must have annual Gross Turnover of Rs 20 lakhs or more in each FY for atleast three financial years in between 2020-21 to 2024-25, out of which 50% or more Turnover must be from similar nature of work i.e. PRINTING AND SUPPLY OF DEGREE/ CERTIFICATES. (Enclose Chartered Accountant (C.A.) Certificate with the clear mentioning of General Turnover and Turnover from printing and supply of degree/ certificates).	
13.	The Equipment name, through which the Collaterals will be printed, must be specified and a copy of the equipment Invoice in the name of bidder must be attached, as a proof of the Ownership of the equipment.	
14.	Bidder must have high speed color printer for printing of similar paper type as mentioned in Annexure-III. Printing capacity must be 4000 degree / certificates or more per day. Invoice in the name of bidder must be attached, as a proof of the Ownership of the color printer.	
15.	Information about hardware available with the firm related to printing of degree/certificate and security features. Complete list should be given.	
16.	Information about licensed software related to printing of security features and static/variable data on degree/certificates. Complete list should be given.	
17.	The Manufacturing Facility must be highly secured physically as well as electronically. There must be Electronic Surveillance round the clock at the Manufacturing Unit. An Undertaking by the owner of the company should be required to ascertain the above fact.	
18.	Copy of Income Tax Return of last three Financial Years 2024-25, 2023-24, 2022-23 must be submitted.	
19.	Copy of GST Return of last three Financial Years 2024-25, 2023-24, 2022-23 must be submitted.	

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Registrar
Dr. Bhimrao Ambedkar Law University
Shiksha Senkul, Jaipur



DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR

(A State Funded University of Rajasthan)

Plot No. 05, Delana Kalan, JDA Institutional Scheme, Bagru

Tehsil- Songaner, Distt- Jaipur-303007 (Rajasthan)

www.ablujaipur.ac.in

email: registrar@ablujaipur.ac.in

S.N.	Descriptions	Remarks
20.	Copy of Balance Sheet and Profit & Loss Account of last three Financial Years 2024-25, 2023-24, 2022-23 duly certified by C.A. must be submitted.	
21.	Bidder must have a latest valid ISO 9001:2015 and ISO 27001 or onward Certification and valid registration. It must be valid up to date of filing of tender by respective bidder or for more period.	
22.	ब्लेक लिस्ट / अयोग्य न होने तथा अन्य सक्षमताएं पूरी करने का शपथ-पत्र (On 50/- Non Judicial stamp paper) as per Annexure-XI	
23.	एस.आर. 11 प्रारूप पत्र (On Bidder firm letter head) as per Annexure-XII	
24.	CHECK-LIST (Summary of Compliance to requirement of Tender) duly filled with page numbering. Annexure- IV	
25.	Annexure- VII to X and XIII to XVI हस्ताक्षरित	
26.	Annexure- A,B,C,D हस्ताक्षरित	
27.	Tender Document Fee Rs. 2000/- E-Tender Processing Fees Rs. 500/- Bid Security Amount Rs. 44000/- (Give Demand Draft/Banker's Cheque details)	

Verification

- We confirm that we shall abide by all the general & special terms and conditions contained in the application for pre-qualification.
- All the details mentioned above are true and correct and if the ALU observes any misrepresentation of facts on any matter at any stage, RTU has the right to reject the proposal and disqualify us from the process as per tender condition.
- We also confirm that we have noted the contents of the enclosed documents forming part of it and have ensured that there is no deviation in filing our offer in response to the tender. The RTU shall have the option to disqualify us in case of any such deviations.
- We shall be obliged to make confidentiality for data secrecy.

Date: -

Station: -

Sign.

Name

Seal

Registrar

Dr. Bhimrao Ambedkar Law University, Jaipur
Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR

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email: registrar@alujaipur.ac.in

ANNEXURE-VI

FINANCIAL BID

"Confidential Printing & Supply of Degree Certificate & Merit Certificates"

(See clause 7 of Annexure-I of Tender Document)

1.	Name of the firm	
2.	Postal Address	
	a. Office	
	b. Residence	
	c. e-Mail ID	
	d. Mobile No.	
3.	Name of Proprietor / Manager who may be contacted with telephone number.	

Rate in Rupees only						
S. No.	Item Description	Approx. Qty.	Rate Per Unit (Without Taxes)	Tax Per Unit (GST/ Other applicable Taxes)	Total Amount	Rate in Words
1.	Printing and supply of Degree Certificates/ Merit Certificates/ Honoris Causa along with Degree and Merit Registers in hard bound copy as per specifications given in Annexure-III.	35000				

Note:-

- The price quoted should be inclusive of insurance, transportation, packing, delivery and labour charges on FOR basis at University examination section, ALU Jaipur.
- Articles will be delivered within a stipulated period as mentioned in the conditions of tender.
- The rates quoted above are valid up for a period of one year. The contract period may be extended for one year with mutual agreement as per same rate, terms and conditions of the contract.
- The offer should be sent strictly in given BOQ at E-Proc portal.

Signature of the bidder
with Seal
Place:.....
Date:.....

[Handwritten signatures]

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



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Tehsil- Sanganer, Distt- Jaipur-303007 (Rajasthan)

email: registrar@alulajipur.ac.in

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Annexure-VIII

(On the letterhead of firm)

Authorisation of Bidder by the Firm

To,

Registrar,
Dr. Bhimrao Ambedkar Law University, Jaipur,
Plot No. 08, Dehmikalan, JDA Institutional Scheme,
Bagru Tehsil- Sanganer, Distt- Jaipur-303007 (Raj.)
Email Address:- registrar@alulajipur.ac.in Website: www.alulajipur.ac.in

Subject: Regarding authorization of Bidder by the Firm.

Ref.: Your NIB No.dated.....

Name of works: **Confidential Printing & Supply of Degree Certificate & Merit Certificates**

Dear Sir,

I/we.....(Name).....for M/s.....(Name of firm)
..... who are proven and reputable firm.....(Name of
work).....having office at.....(Address of Office)
..... hereby authorize Mr.....(Name & Designation of
Bidder)..... to submit a Bid, process the same further and enter into a contract with
you against your requirement as contained in the above referred Bid documents/NIB for the
above **Confidential Printing & Supply of Degree Certificate & Merit Certificates** works
services by us.

Signature of the bidder with Seal

I/we obtain the approval of Board of Directors of our Firm in the meeting
no.....held on dated.....at Agenda No.....

I/we further confirm that no individual other than Mr.....(Name & Designation of
Bidder)..... is authorised to submit a Bid, process the same further and enter into a contract with
you against your requirement as contained in the above referred Bid documents for the above
goods/services delivered by our Firm.

I/we also hereby extend our full guarantee for scope of work as applicable as per Bid
conditions of Contract, read with modifications/addendum, if any, in the General/Special
Conditions of Contract for the services offered by the authorized Bidder/Signatory against this
Bid document.

I/we also hereby confirm that we shall also be responsible for the satisfactory execution
of contract placed on the authorized Firm.

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Registrar
Dr. Bhimrao Ambedkar Law University
Statika Sankul, Jaipur



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Telavi- Sanganeer, Distt- Jaipur-303007 (Rajasthan)

www.abujipur.ac.in

email: registrar@abujipur.ac.in

This authorization shall be valid till the completion of the contract period and related services. The attested photocopy of photo ID/Voter ID/Driving License/Any other equal document of authorised person is enclosed here.

Yours faithfully,

**Signature of the bidder with Seal
For M/s**

.....
AUTHORISED SIGNATORY OF FIRM

Accepted by the authorized person Mr.....
(Signature, Name & Address)


Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Dr. Bhimrao Ambedkar Law University
Shiksha Santal, Jaipur



ANNEXURE-IX

Non-Judicial Stamp of Rs. 1,000/-

AGREEMENT

This Agreement is made at Jaipur on thisday of2026 between Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur hereinafter called the party of the 1st part and M/s.2nd part;

Where the party of the 2nd part has agreed to render the services of " Confidential Printing & Supply of Degree Certificate & Merit Certificates" to the party of the 1st part for a period of Two years with effect from the date of signing of this agreement on the terms and conditions mutually agreed upon as under:

1. Technical Specifications and Scope of Work:

1. Type of Paper and Security features of the Degrees, Diplomas, Merit Certificates and Degree Registers:

1.1. Type and Quality of Paper:

Following paper quality to be used in printing of Degrees, Diplomas and Merit Certificates: -

1.1.1. Paper Size- A4 (210mm X 297mm)

1.1.2. Paper Type - A Synthetic uncoated paper made of co-extruded, white opaque polypropylene, non-tearable, moisture & chemical resistance with excellent lay flatness, non-toxic paper. Paper thickness minimum 300 micron, opacity 80% or more with whiteness 85% or more. Micron Thickness of paper can vary $\pm 5\%$ and will be admissible.

1.2. Security Features:

The security features to be printed/used in degrees, diplomas and merit certificates:

1.2.1. Printing process must be in 4+1 multi colour printing, Four colours on front side and single colour on back side. Printing must carry all printable security features in one SINGLE PASS PROCESS, printing static data, variable data etc.

1.2.2. Hidden identify feature with variable data.

1.2.3. Eraser protection feature.

1.2.4. Colour photograph of student having invisible security layer, if provided by the university.

1.2.5. Alpha numeric QR code. Quick Read code carrying variable data.

1.2.6. Alpha numeric Bar code carrying variable data.

1.2.7. UV validation stamp carrying variable data, readable by UV light. Variable data of the student must be printed in invisible ink to glow under UV light with 100% visibility.

1.2.8. Laser Do-text printing, as security feature readable by 60-X Magnifying Lens (Micro printing /Magic Text/Nano printing).

1.2.9. The collateral must have transparent security Impression of static data like University Name, University Logo. It is visible as the sharpest text & not scannable.

1.2.10. The collateral will have transparent security Impression of the University or Student data (white Ink).

1.2.11. Lenticular printing correlation: Special security feature which can be read by the decoder or more clear having more information and this special feature can be read with lenticular decoder.

1.2.12. Degree, Diploma/Merit Certificates must be printed with laser beam technology.

1.2.13. High resolution border printed in Neon ink.

1.2.14. MICR No check.

1.2.15. Lakshman Rekha having variable data of the student.

1.2.16. University Logo in colour print.

Registrar

Dr. Bhimrao Registrar Law University, Jaipur
Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



- 1.2.17. Laser generated University Logo as water mark.
- 1.2.18. Serial no. printed on each degree as on currency style.
- 1.2.19. UV signature of Vice-Chancellor at back side.
- 1.2.20. Water mark of University seal at back side.
- 1.2.21. U.V. fibres in Media.
- 1.2.22. Anti-copy feature.
- 1.2.23. Non scannable Student info.
- 1.2.24. Hidden currency strip.

2. Blockchain-Based Degree Issuance & Verification System:

2.1. Objective

The objective is to procure a Blockchain-Based Academic Credential System that supports:

- Issuance of tamper-proof digital degrees/certificates.
- On-chain anchoring & verification.
- Public, instantaneous / real time verification via online verification system through QR codes and/or credential ID.
- Integration with existing University website/Exam Portal.

2.5 Scope of Work

System Architecture & Design: The Successful Bidder will design and deploy a complete blockchain credentialing solution comprising:

2.5.1 Credential Issuance Engine: Computes a cryptographic hash (unique digital fingerprint) of each degree credential record.

2.5.2 Blockchain Anchoring Module:

- Anchors hashes to a public blockchain any of Polygon, Ethereum, Tron Network.
- Ensures immutability — once recorded, data cannot be altered or deleted.

2.5.3 Verification system & APIs:

- Public verification system for verification of documents by employers, regulators and students.
- Hosting of the online verification system for upto 3 years by the bidder. After expiry of the hosting period, bidder shall handed over the database to the University in university required structure.
- REST APIs for Verification Engine/ Portal integration.
- Fee Collection Integration Option for Verification of record.
- Bidder must provide MIS in specified format as and when needed.

2.6 Degree Upload & Data Requirements:

Each issued degree must be converted into a standard digital credential record containing:

Field	Purpose
Student Full Name	Primary identity of degree recipient
Enrollment and Roll No.	Unique student identifier
Degree Title	e.g.- LL.B, B.A.LL.B etc.
Division and Date of Award	Certification and Ceremony date
Issuer University ID	University's cryptographic identifier
Cryptographic Hash	Hash representing the assembled record

This hash secures the credential on the blockchain. Change in any information would change the hash and become instantly detectable.

Registrar

Dr. Bhimrao Ambedkar Law University, Jaipur
Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



2.7 Verification Portal & User Experience

The system must include:

2.7.1 Public Verification System:

- Input - Credential ID or Scan QR code
- Display verification status with issuer authenticity

2.7.2 QR Code / Digitally signed PDF Integration:

- Embed QR codes in digital/printed degrees
- Enable instant cross-system verification between the University record and the block chain ledger record.

2.7.3 Employer/Agency Interface:

- Online verification system for Employer/Academic Institutions/Agency through QR and/or Credential ID.
- Instant feedback on credential authenticity.
- Fee Collection Integration Option for Verification.

3. **Supply of Degree/Certificate Registers and Merit Registers in hard bound form separately for each course Certificates:** Degree Registers in hard glazed cloth bound form separately of each course. Register Size 10 x 12 inches or as per specification given by ALU, single colour, black printed, 100 GSM maplitho paper.

Note: The samples as per specifications are required to be submitted with the technical bid.

4. **Honoris Causa will be supplied in a good quality wooden photo frame with glass cover.** University will approve the quality and size of the photo frame. The approximate number of photo frames are 3-5 only.

2. Responsibility and Duties:

1. Format for Degree & Merit Certificate will be different for each branch and course which approved by the ALU.
2. In addition of Degree Certificates and Merit Certificates supplier shall require providing the Honoris Causa Certificate (approx. 2) in prescribed format and wooden/fiber ethnic style high quality of photo frame.
3. Micron thickness of paper can be varied $\pm 5\%$ or as specified in IS code.
4. The degree Register shall be printed on Bond paper and glazed cloth hard bound form separately for each course as per specification given by ALU. Data for degree registers will be provided by ALU.
5. College wise degree dispatch advice in triplicate copy shall also be provided by the supplier along with printed degrees at every time of delivery.
6. Bidder shall supply soft copy (CD) containing all information of student and PDF/Image/Other (Specify by the ALU) format of Degree Certificates/Merit Certificates along with physical certificates.
7. Bidder shall supply the certificates within period specified in order after providing variable data as and when demanded by the University time to time, till the duration of 1 year (one year) or till the duration of agreement.
8. College wise degree dispatch advice in triplicate copy shall also be provided by the supplier along with printed degrees at every time of delivery.
9. Bidder shall supply soft copy (CD) containing all information of student and PDF/Image/Other (Specify by the ALU) format of Degree Certificates/Merit Certificates along with physical certificates.

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Shiksha Sankul, Jaipur



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Tehsil- Sangamner, Distt- Jaipur-303007 (Rajasthan)

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email: registrar@abulawu.ac.in

10. Bidder shall supply the certificates within period specified in order after providing variable data as and when demanded by the University time to time, till the duration of 1 year (one year) or till the duration of agreement.

3. General Specifications:

1. Bidder must have a latest valid ISO 9001:2015 and ISO 27001 or onward Certification and valid registration. It must be valid upto date of filing of tender by respective bidder or for more period.

2. Bidder must have its own Equipment, through which the Collaterals will be printed.

3. Bidder must have high speed color printer for printing of similar paper type as mentioned in Annexure-III. Printing capacity must be 4000 degree / certificates or more per day.

4. Bidder must have sufficient hardware available related to printing of degree/certificate and security features.

5. Bidder must have licensed software related to printing of security features and static/variable data on degree/certificates.

6. Bidder must have sufficient number of unskilled, semi-skilled and skilled manpower.

7. **Performance Security Deposit:** Bankers Cheque/Demand Draft/FDR/Bank Guarantee of 5% of Contract/Agreement/Work order Value in favor of Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur towards **Performance Security deposit.** Details of Bankers Cheque/Demand Draft/FDR/Bank Guarantee no..... dated..... Bank name Amount Rs..... (in words).

8. The Bankers Cheque/Demand Draft/FDR/Bank Guarantee can be forfeited by order of the Dr. Bhimrao Ambedkar Law University, Jaipur in the event of any breach or negligence or non-observance of any terms/conditions of contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said Bankers Cheque/Demand Draft as may be considered by the Dr. Bhimrao Ambedkar Law University, Jaipur to cover any incorrect or excess payments made on the bill to the bills to the firm, shall be retained until the final audit report on the account of firm's bill has been received and examined.

9. Penalty:

9.1. In case of breach of any conditions of the contract and for all type of losses caused including excess cost due of Scanning work and marking of fictitious roll numbers on answer books in the event of Contractor fails to provide services. The office shall make deductions at the cost borne by the University for getting work done through other sources for Scanning work and marking of fictitious roll number of answer books from the bills presented by the Contractor or that may become due to the contractor under this or any other contract or from the security deposit or may be demanded from him by the Dr. Bhimrao Ambedkar Law University, Jaipur.

9.2. The powers of the Competent authority of the Dr. Bhimrao Ambedkar Law University, Jaipur under this condition shall in no way affect or prejudice the powers in certain events to terminate the contract vested in him as herein provided or forfeiture of security deposit mentioned under clause 13 of Annexure-I.

10. LIQUIDATED DAMAGES:

10.1. In case of extension in the delivery period with liquidated damages, the recovery shall be made on the basis of following percentage of value of works which the Bidder has failed to execute:

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Dr. Bhimrao Ambedkar Law University, Jaipur
Shiksha Sansal, Jaipur



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- | | |
|---|------|
| a. Delay upto one fourth period of the prescribed delivery period. | 2% % |
| b. Delay exceeding one fourth but not exceeding half of the prescribed delivery period. | 5% |
| c. Delay exceeding one fourth but not exceeding three fourth of the prescribed delivery period. | 7% % |
| d. Delay exceeding three fourth of the prescribed delivery period. | 10% |

Note:

- I. Fraction of a day in reckoning period of delay in execution shall be eliminated if it is less than half a day.
 - II. The maximum amount of agreed liquidated damages shall be 10%.
 - III. If the bidder requires an extension of time in completion of contractual execution of work on account of occurrence of any hindrance, he shall apply in writing to the authority which had placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
- 10.2. Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrance beyond the control of the Bidder.
- 10.3. **Deductions will be made as under** on the recommendation of COE and approved by HVC: In case of missing printing of Degree/Certificates, blur printing and wrong/duplicate/ mis-matching of Degree/Certificates, same shall be provided by the bidder without any additional cost, if error still remains after informing such error, deduction double the approved rate per unit will be made.
- 10.4. **The powers of the Dr. Bhimrao Ambedkar Law University, Jaipur under this condition** shall in no way affect or prejudice the powers to terminate the contract as herein provided, nor affect forfeiture of deposit mentioned under clause 6 & 7 above.

11. **Breach of Terms and Conditions:**

In case of breach of any of terms and conditions mentioned above, the competent Authority shall have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by this University in that event and the Performance Security deposit in the form of Bankers Cheque/Demand Draft shall be forfeited.

12. **Sub-let of work:** - The firm shall not assign any other person or party or firm or sublet the work or any part of work to any other person or party or firm in any condition.
13. **Terms of payment:** Terms of payment as stated in the tender Document shall be final.
- 13.1. Neither payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work nor does the University take any responsibility for any kind of loan/mortgage taken by the firm or contractor, as the case may be, from anywhere.
 - 13.2. All payments shall be made by way of CHEQUE/NEFT/RTGS only after deducting appropriate taxes at source as per Government rules and guidelines prevailing at the time of payment.
 - 13.3. Dr. Bhimrao Ambedkar Law University, Jaipur shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties imposed by the Dr. Bhimrao Ambedkar Law University, if any.
 - 13.4. The term 'payment' mentioned in this para includes only for the " Confidential Printing & Supply of Degree Certificates & Merit Certificates " of Dr. Bhimrao Ambedkar Law University, Jaipur arising on account of this contract and nothing else.

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



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- 13.5. Bill for payment may be raised by the firm after completion of job of each work order issued time to time in terms of Rate Contract issued in favour of the firm.
- 13.6. Wherever applicable, payment shall be made in part payments.
- 13.7. The material shall be physically verified and approved by the office of the COE. Afterwards, Payment shall be released on receipt of the original bills in triplicate and verification of work completion and original delivery challans of the ordered articles
- 13.8. Firm should submit report/declaration on its letterhead about the conformity of the quality, Micron/ GSM of paper used and incorporation of all security features as per tender document in printed articles. It should be submitted with every event of bill raised for supplied articles. If quantity supplied is 1000 or more articles in a single delivery, firm should submit satisfactory testing report of paper used in printing of articles from any of the Govt. Testing Lab./Govt. approved Lab. or Testing Lab of any State/Central Govt. University /Institution. Expenditure towards this testing shall be borne by the firm.
- 14. If any difference arises concerning this Agreement, its interpretation on the payment to be made thereunder, the same shall be settled by mutual consultations and negotiations. If attempts for Conciliation do not yield any results within a period of 10 days, either of the parties may make a request to the other party for submission of the dispute for decision to the vice- chancellor Dr. Bhimrao Ambedkar Law University. The decision taken by vice- chancellor shall be applicable and final.
- 15. Bid document, All the terms and conditions, Work order issued by the university will be part of this agreement.

In witness whereof we the parties to this deed on thisday of2026 have put our hands and signatures to this present on the day and year first mentioned in token of execution of this deed.

For M/S

Witnesses:

- 1.
- 2.

Registrar
For Dr. Bhimrao Ambedkar Law
University, Jaipur

Witnesses:

- 1.
- 2.

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Dr. Bhimrao Ambedkar Law University
Statema Sankul, Jaipur



Annexure-X

NON-DISCLOSURE AGREEMENT / CONFIDENTIALITY AGREEMENT

(To be executed on Non-Judicial Stamp of Rs. 1000/- by the Successful Bidder)

This Non-Disclosure Agreement (NDA) is made at Jaipur on this day of, 2026 between "Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur (hereinafter referred to as the "University", which expression shall, unless repugnant to the context, include its successors and assigns),

AND

M/s having its registered/office at (hereinafter referred to as the "Agency", which expression shall, unless repugnant to the context, include its successors and permitted assigns).

1. PURPOSE

The Agency understands that it may be given access to confidential information in connection with tender work relating to "Confidential Printing & Supply of Degree Certificate & Merit Certificates" and agrees to maintain strict confidentiality of such information.

2. DEFINITION OF CONFIDENTIAL INFORMATION

"Confidential Information" shall mean and include all data, documents, records, degrees/ certificates, roll numbers, security features, software, manuals, processes, reports or any other material (in physical or digital form) provided or generated during the course of contract execution which is not otherwise in the public domain.

3. OBLIGATIONS OF THE AGENCY

The Agency agrees:

- a. To maintain confidentiality of all Confidential Information received or generated.
- b. Not to disclose or part with such information to any person or entity, except to its authorized employees directly engaged for the purpose of contract execution.
- c. To use the information strictly for the purpose of execution of services under the Agreement.
To adopt reasonable security practices and ensure that no leakage, misuse or unauthorized transmission of data occurs.
- d. To ensure that all its employees, staff are bound by confidentiality obligations.

4. EXCLUSIONS

This obligation shall not apply to information:

- a. Which is or becomes publicly available without breach of this Agreement.
- b. Which was lawfully in possession of the Agency prior to disclosure.
- c. Which is rightfully obtained from a third party without restriction,
- d. Which is required to be disclosed under law, order of court/authority, subject to prior intimation to the University.

5. OWNERSHIP

All Confidential Information shall remain the sole property of the University. No rights, title or interest is granted to the Agency except limited use for performance of contractual obligations.

6. TERM

This Agreement shall remain valid during the tenure of the contract and shall continue to bind the Agency for a period of three (3) years thereafter.

7. INDEMNITY

The Agency shall indemnify and keep the University indemnified against all losses, damages, penalties, expenses or claims arising out of breach of confidentiality obligations.

Dr. Bhimrao Ambedkar Law University, Jaipur

Registrar

Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR

EA State Funded University of Rajasthan)

Plot No. 08, Dehali Kalan, JDA Institutional Scheme, Bagru

Telsa-Soanganur, Dist- Jaipur-303007 (Rajasthan)

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8. GOVERNING LAW AND JURISDICTION

This Agreement shall be governed by the laws of India and subject to jurisdiction of the Courts at Jaipur, Rajasthan.

9. MISCELLANEOUS

This NDA shall form an integral part of the Tender/Contract Agreement and non-compliance shall constitute a material breach of contract, entitling the University to take action including forfeiture of Security Deposit/Performance Guarantee and termination of contract.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the _____ day, _____ month, and _____ year as first written above

For M/s _____
University, Jaipur
(Signature with Seal)
Name: _____
Designation: _____

Witnesses:
1. _____
2. _____

For Dr. Bhimrao Ambedkar Law

(Signature with Seal)
Name: _____
Designation: Registrar

Witnesses:
1. _____
2. _____

[Handwritten signatures]

[Handwritten signature]
Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Registrar
Dr. Bhimrao Ambedkar Law University
Shiksha Sansul, Jaipur



(On 50/- Non Judicial stamp paper)

ब्लेक सिस्ट/अयोग्य न होने तथा अन्य सक्षमताएं पूरी करने का प्रमाण पत्र

- मे / हम घोषणा करता हूँ / करती हूँ कि-
1. हमारी कर्म को किसी भी राजकीय विभाग / राजकीय संस्थान / राज्य वित्त पोषित विश्वविद्यालय / राज्य शिक्षा बोर्ड द्वारा तैयार सेवाओं को सौचकार रूप से पूर्ण नहीं करने के लिए हमारी कर्म को ब्लेक सिस्ट / अयोग्य घोषित नहीं किया गया है।
 2. यह कि इस बोली हेतु हमारी कर्म आवश्यक पत्रिका, तकनीकी, वित्तीय और प्रबंधकीय स्कोर तथा उपायन संस्था द्वारा जारी किये गये बोली दस्तावेजों द्वारा अपेक्षित सक्षमता व्यक्तित्व करती है।
 3. यह कि हमारी कर्म द्वारा केन्द्र सरकार अथवा राज्य सरकार अथवा यथास्थिति किसी स्थानीय प्राधिकारी को सदैव समस्त कर्तव्य का पुरातान किया जा चुका है और कोई भी कर बकाया नहीं है।
 4. यह कि हमारी कर्म दिवालिया, रिश्वत के अधीन, कोषण अज्ञान नहीं है, न ही किसी न्यायालय या किसी न्यायिक अधिकारी द्वारा प्रस्तावित कार्यवाहय रखती है न ही कर्म का कार्यवाहय निलंबित है और न पूर्वगामी कारणों से किसी के विरुद्ध भी विधिक कार्यवाहियों के अधीन है।
 5. यह कि हमारे प्रति अपराध या उपायन प्रक्रिया के प्रारम्भ के पूर्ववर्ती 3 वर्ष की किसी कालावधि के भीतर कोई उपायन सन्धि किये जाने के शिवाये अपनी अहर्ताओं के बारे में निष्ठा कथन करने या दुर्व्यपदेशन संबंधी किसी वादिक अपराध के संबंध में हमारी कर्म अथवा कर्म के निदेशक और अधिकारी योग्य सिद्ध नहीं हुए है न ही विचर्जन कार्यवाहियों के अनुसरण में अन्यथा निर्दिष्ट हुए है।
- यदि यह घोषणा असत्य पाई जाए तो किसी भी अन्य कार्यवाही, जो की जा सकती है, पर प्रतिकूल प्रभाव डाले बिना मेरी / हमारी प्रतिभूति को पूर्ण रूप से समपन्न किया जा सकेगा तथा बोली को, जिस सीमा तक उसे स्वीकृत किया गया है, रद्द किया जा सकेगा।

बोलीदाता के हस्ताक्षर मच मोहर

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Registrar
Dr. Bhimrao Ambedkar Law University
Srikaha Sanaul, Jaipur



DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR
 (A State Funded University of Rajasthan)
 Plot No. 08, Debraj Kaban, I.D.A Institutional Scheme, Bopu
 Taluk- Sangmer, Distt- Jaipur-303007 (Rajasthan)

www.abgujpr.ac.in

email: registrar@abgujpr.ac.in

Annexure - XII

(Submitted on Firm letter head)
 एस.आर. ११ प्रकरण

बीबीयालयों द्वारा घोषणा

मैं / हम घोषणा करता हूँ / करते हैं कि मैंने / हमने जिन सेवा के लिए बीबी की है, उनका / उनकी मैं / हम बीबीयालय हूँ / हैं।
 यदि यह घोषणा असत्य पाई जाए तो किसी भी अन्य कार्रवाई, जो जो जा सकती है, पर प्रतिबद्ध प्रमाण होने
 दिया, मेरी/हमारी प्रतिभूति को पूर्ण रूप में समपूर्णा किया जा सकेगा तथा बीबी को, जिस बीबी तक उसे स्वीकार किया
 गया है, रद्द किया जा सकेगा।

बीबीयालय के हस्ताक्षर मध्य मुद्र

बीबी याता का नाम : _____
 पूर्ण नाम : _____
 मोबाईल नम्बर : _____
 ई-मेल : _____

[Handwritten signatures]

[Handwritten signature]
 Registrar
 Dr. Bhimrao Ambedkar Law University, Jaipur
 Registrar
 Dr. Bhimrao Ambedkar Law University
 Seksna Sankul, Jaipur



(Submitted on Firm letter head)
TECHNICAL SPECIFICATION LETTER

To,
REGISTRAR,
Bhimrao Ambedkar Law University,
Jaipur.

We, the undersigned, declare that-

1. We have examined and have no reservations to the Bidding Document, including Agenda No.
2. We declare that we fulfil the eligibility and qualification criteria in conformity with the Bidding Document and offer to supply in accordance with the specifications.
3. Our bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
4. If our bid is accepted, we commit to obtain a Performance Security in the amount of percent of the Contract Price or shall submit the Performance Security Declaration, as the case may be, for the due performance of the Contract;
5. We are not participating, as bidder in more than one bid for supply of the subject Goods in this bidding process, other than alternative offers, if permitted, in the Bidding Document;
6. Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract have not been debarred by the State Government or the Procuring Entity or a regulatory authority under any applicable law;
7. We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed;
8. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive;
9. We agree to permit Government of Rajasthan or the Procuring Entity or their representatives to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by them;
10. Work will be performed as per instructions given to us. This will be done within the time period mentioned.
11. We declare that we have complied with and shall continue to comply with the provisions of the Code of integrity including Conflict of Interest as specified for bidders in the Rajasthan Transparency in Public Procurement Act, 2012, the Rajasthan Transparency in Public Procurement Rules, 2013 and this Bidding Document during the procurement process and execution of the Contract till completion of all our obligations under the Contract;
12. Other comments, if any.

Date:
Place:

Signature of bidder
Designation with Seal

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR

(A State Funded University of Rajasthan)

Plot No. 08, Delana Kalan, JDA Institutional Scheme, Bagru

Tehsil- Songamer, Distt- Jaipur-303007 (Rajasthan)

email: registrar@alulaw.ac.in

WWW.alulaw.ac.in

Annexure – XIV

(Submitted on Firm letter head)

CERTIFICATE OF CONFORMITY/NO DEVIATION

(to be filled by the bidder)

To,
REGISTRAR,
Dr. Bhimrao Ambedkar Law University
Jaipur,

CERTIFICATE

This is to certify that, the specifications of subject matter of bid document which I/ We have mentioned in the technical bid, and which I/We shall supply if I/We am/ are awarded with the work, are in conformity with the minimum specifications of the Commodity/Goods/Item/Works/Services mentioned in the bidding document and that there are no deviations of any kind from the required specifications.

Also, I/We have thoroughly read the bidding document, RTTP ACT, 2012 and there to Rules, 2013 and amendment(s) issued (available on <https://eproc.rajasthan.gov.in>) by signing this certificate we hereby submit our token of unconditional acceptance to all the terms & conditions of the bidding document without any deviations.

I/We also certify that the price I/we have quoted is inclusive of all the cost/service factors involved in subject matter/scope of bid document, to meet the desired Standards set out in the bidding Document.

I/We also certify that the price I/We have quoted is inclusive of all the cost/service factors involved in subject matter/scope of bid document, to meet the desired Standards set out in the bidding Document.

I/We declare that work/items/services etc. Rendered shall be conforming to the specifications mentioned in the Bid Document and to the norms/guidelines/circulars.

Thanking you,

Date:

Place:

Signature of bidder
Designation with Seal

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Dr. Bhimrao Ambedkar Law University
Shiksha Sanstha, Jaipur



(Submitted on Firm letter head)

SELF-DECLARATION

(Declaration by Bidder regarding Qualifications) (to be filled by the bidder)

To,

REGISTRAR,
Bhimrao Ambedkar Law University
Jaipur.

Declaration by Bidder

In relation to my/our bid submitted for subject matter conforming to standards/guidelines/T&C of Bid Document in response to the NIB Ref. No. dated as an Owner/Partner/Director/Auth. Signatory/ Manufacturers/Whole Sellers/ Sole distributor/Authorised dealer/Bonafide dealers of, I/We hereby declare that: -

1. We are eligible and possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. We have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. We are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have its business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. We do not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. We do not have a conflict of interest as specified in RTPP Act, RTP Rules and this bidding document which materially affects the fair competition.
6. We are having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by and State /Central government/ PSU/UT.
7. We do not have any previous transgressions with any entity in India or any other country during the last three year.
8. We do not have any debarment by any other Procuring Entity.
9. We do not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
10. We have complied and shall continue to comply with the Code of Integrity as specified in the Rajasthan Transparency in Public Procurement Act, the Rajasthan Transparency in Public Procurement Rules and this Bidding Document, till completion of all our obligations under the Contract will not sublet the contract if awarded to us.
11. We agree to extend the validity of bid submitted on the communication of the PE on the same terms and condition. In case of price fall that shall be passed on to the PE.


Registrar

Dr. Bhimrao Ambedkar Law University, Jaipur
Registrar
Dr. Bhimrao Ambedkar Law University
Shitsha Sankul, Jaipur



DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR

(A State Funded University of Rajasthan)

Plot No. 08, Delana Kalan, JDA Institutional Scheme, Bagru

Tehsil- Sanganeer, Distt- Jaipur-303007 (Rajasthan)

www.abluniversity.ac.in

email: registrar@abluniversity.ac.in

12. We have not modified, changed etc. any word/line/para/text mentioned in the bid downloaded from website(s) as mentioned in the bid otherwise we know that our bid shall be cancelled and rejected if submitted bid has deviation of word/line/para/text form the original bid.
13. We agree to submit appropriate Performance Security within time period specified in the bidding document otherwise we know that Procuring Entity have full rights to reject our bid and also agree to extend bid validity period, if any, and extend contract period conditionally.
14. We have submitted only one bid.
15. We shall not sublet the contract if awarded to us.
16. We declare that our manufacturing unit is highly secured physically as well as electronically.
17. We have Electronic Surveillance round the clock at the Manufacturing Unit.

If this declaration is found to be incorrect in any form, then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules there to prescribed by GoR, my/our performance security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Date:

Place:

Signature of bidder

Designation with Seal

Registrar

Dr. Bhimrao Ambedkar Law University, Jaipur

Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



Annexure-A

Compliance with the Code of Integrity and No Conflict of Interest.
Any person participating in a procurement process shall –

- (a) Not offer any bribe, or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process.
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation.
- (c) Not indulge in any collusion, BID rigging or anti- competitive behavior to impair the transparency, fairness and progress of the procurement process.
- (d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process.
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process.
- (f) Not obstruct any ingestion or audit of a procurement process; (g) disclose conflict of interest, if any.
- (g) Disclose any previous transgression with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:

- a. Have controlling partners/shareholders in common; or
- b. Receive or have received any direct or indirect or indirect subsidy from any of them; or
- c. Have the same legal representative for purposes of the Bid; or
- d. Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- e. The Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

Date:
Place:

Signature of bidder
Designation with Seal

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Dr. Bhimrao Ambedkar Law University
Shiksha Saritul, Jaipur



**Declaration by the Bidder regarding Qualifications
Declaration by the Bidder**

Declaration to my out Bid submitted to.....for procurement of.....
.....in response to the Notice Inviting Bids DatedI/we hereby
No. F.3(4)/EXAM/ALU/2025-26/.....Dated.....I/we hereby declare under Section
7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:
Place:

Signature of bidder
Designation with Seal

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Shri Ganga Sankat, Jaipur



Grievance Redressal during Procurement Process

The designation and the address of the first Appellate Authority is **Hon'ble Vice-Chancellor, ALU Jaipur.**

The designation and the address of the Second Appellate Authority is: **In-charge Secretary, Higher Education Department, Government of Rajasthan, Jaipur.**

(1) Filing an appeal

If any bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the act or the rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Providing that after the declaration of a Bidder as successful the appeal may be filled only by a Bidder who has participated in procurement proceeding:

Providing further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filled only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidder Document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely: -

- (a) Determination of need of procurement;
- (b) Provisions limiting participation of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

(5) Form of Appeal

- (a) An appeal under Para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Shabana Sarfaraz, Jaipur



DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR
(A State Funded University of Rajasthan)

Plot No. 05, Delana Kalan, JDA Institutional Scheme, Bagru
Tehsil- Sanganeer, Distt- Jaipur-303007 (Rajasthan)
email: registrar@almunur.ac.in

www.almunur.ac.in

(6) Fee for Filing Appeal

- (a) Fee for first appeal shall be two thousand five hundred (2,500/-) and for second appeal shall be rupees ten thousand (10,000/-), which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date of fix hearing, the First Appellate Authority or Second Appellate Authority, as the case may be shall
 - (i) Hear all the parties to appeal present before him; and
 - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal

Date:
Place:

Signature of bidder
Designation with Seal

Registrar
Dr. Bhimrao Ambedkar Law University, Jaipur
Sanskana Sankal, Jaipur



Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Price Bid is substantially responsive, that Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quality, the unit price shall prevail and the total price shall be corrected, unless in the opinion in the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. If there is a error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case in the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accepted the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Deceleration shall be executed.

2. Procuring Entity's Right to vary Quantities.

- i. If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- ii. In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fail to do so, the Procurement Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among one than more Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Date:

Place:

Signature of bidder
Designation with Seal

Registrar

Dr. Bhimrao Ambedkar Law University, Jaipur

Dr. Bhimrao Ambedkar Law University
Shiksha Sankul, Jaipur



DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR

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Plot No. 08, Delmi Kalan, JDA Institutional Scheme, Bagru

Tehsil- Sangoner, Distt- Jaipur-303007 (Rajasthan)

www.ahjipur.ac.in

email: registrar@ahjipur.ac.in

Annexure-XVI

(Shall be submitted on letter head of firm)

Verification of Bid

I/we.....S/o.....

Aged.....year residing at Authorized Bidder/Proprietor/ Partner/Director of Firm M/s..... Verify and confirm that the contents of bidding documents, its bidding Annexures and other information submitted for NIB No. are true and correct to the best of my knowledge and nothing has been concealed therein.

May God help me

Signature of Bidder.....

Name:

Address:

Mobile No.....

E-mail address.....

Registrar

Dr. Bhimrao Ambedkar Law University, Jaipur

Dr. Bhimrao Ambedkar Law University
Sangona Sagar, Jaipur

