

TENDER DOCUMENT

FOR

“Scanning work of answer books and marking fictitious roll number on answer books” of Dr. Bhimrao Ambedkar Law University, Jaipur.

Dr. Bhimrao Ambedkar Law University, Jaipur

TEL. Number:- 0141-2941442

E-Mail Address:- registrar@alujaipur.ac.in

Website: - www.alujaipur.ac.in

Estimated Cost of Rate contact	:-	60.00 lacs
Cost of Bid Document	:-	Rs.1000/-(Rupees One thousand only) Cheque/DD in Favor of Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur
Processing Fee	:-	Rs. 1000- (Rupees One thousand only), DD/BC in favor of MD, RISL, Jaipur)
Bid Security	:-	Bid Security of Rs. 1.20 Lacs by Demand Draft/Bankers Cheque in the favor of Dr. Bhimrao Ambedkar Law University, Jaipur.



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शिक्षा संकुल, जयपुर

INTRODUCTION

Dated :		
1	Subject matter of procurement	Rate Contract for Scanning work and marking fictitious roll number answer books open Competitive Bid / 2021-22
2	Name & Address of the Procuring Authority.	<i>Dr. Bhimrao Ambedkar Law University, Jaipur.</i> RUSA Bhawan, Shiksha Sankul, JLN Marg, Jaipur 302015
3	Estimated Cost of Work	
4	(i) The price of the Bidding Document	Rs. 1000/- by way of Demand Draft/Banker's Cheque in favor of Dr. Bhimrao Ambedkar Law University, Jaipur.
	(ii) E- tender Processing Fees	Rs.1000 /- (Bankers Cheque /DD in Favor of MD, RISL,Jaipur)
5	For Clarification Purposes only, the Procuring Entity's address	Registrar, <i>Dr. Bhimrao Ambedkar Law University, Jaipur.</i> TEL. Number :- 0141-2941442 E-Mail Address :- registrar@alujaipur.ac.in
6	The Pre-Bid Meeting	NO
7	The Language of the Bid is	English & Hindi
8	The Bidder shall submit with its Bid	Mentioned at Technical Bid Check list (Annexure-V)
9	Publishing Date	05.01.2022
10	Document downloading start date	05.01.2022
11	Bid document download end date & Time	12.01.2022 at 3.00 pm
12	Bid submission end date & time	12.01.2022 at 3.30 pm
13	The Bid Validity period shall be	90 days from the date of opening of technical bid.
14	submission of demand draft/bankers' cheque of Bid document cost & E-processing Fees	12.01.2022 upto 4.30 pm at office at RUSA Bhawan, ground floor, Shiksha Sankul, Dr Bhimrao Ambedkar Law University, Jaipur
15	Bid Security	Bid Security of Rs. 1.20 Lacs by Demand Draft/Bankers Cheque in the favor of Dr. Bhimrao Ambedkar Law University, Jaipur.
16	Bid opening Date & Time	12.01.2022 at 5.00 pm
17	Authorization	Power of attorney/board resolution letter of authorization written on the letter head by the bidder.
18	Downloading of bids	Online: https://www.sppp.raj.nic.in and https://www.alujaipur.ac.in , https://www.eproc.rajasthan.gov.in
19	Submission Date of Banker's Cheque/ Demand Draft for Bid document Fee, Bid Security declaration, E-processing Fee & Hard Copy of Bid	Date: 12.01.2022 Upto Time: Upto 4.30 PM Place: office at RUSA Bhawan, ground floor, Shiksha Sankul, Dr Bhimrao Ambedkar Law University, Jaipur
20	Opening of technical bids	Date: at 5.00 pm, date 12.01.2022 Place: office at RUSA Bhawan, ground floor, Shiksha Sankul, Dr Bhimrao Ambedkar Law University, Jaipur
21	Date/ Time/ Place of Financial Bid Opening	Informed separately to the technically qualified bidders




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22. Tendered quantity may be increased or decreased at the time of award/purchase order or during the course of agreement as per RTPPP Act and rules.
23. Quantity can be divided among bidders in case of more than one bidder found qualified as per RTPPP Act & rules.
24. The period within which the contract agreement is to be executed and performance security is to be submitted is 5 days from the date of issue of letter of acceptance/work order.
25. The Designation and Address of Vice-Chancellor,
First Appellate Authority Dr. Bhimrao Ambedkar Law University, Jaipur.

I/We.....(Name of the person)
in the capacity of (Designation) as bidder have read
the introduction, NIB and all the conditions of Bid annexed hereto carefully and agreed to abide
by all the conditions and have digitally signed and serially numbered all the pages in token of
acceptance thereof, details of the bidding firm/company are as below:

Name of firm/company : _____
Office Address (with pin code) : _____
Workshop Address (With pin code) : _____
Telephone Nos. : _____
Office : _____
Residence : _____
Workshop : _____
Fax (with STD Code) : _____
E-Mail. ID : _____
Mobile : _____
Statutory Details
Sales Tax/Vat Number/ TIN Number : _____
Service Tax Registration Number : _____
Income Tax PAN : _____
Bid Security of Rs. 1.20 lacs : _____
(Bankers Cheque/D.D. No.) : _____

Signature

Name of Signatory (IN BLOCK LETTERS) _____

Designation _____

Date : _____

Place: _____

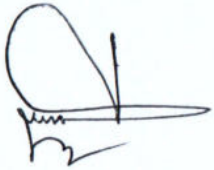
(Attach sheets where-ever necessary and strike out whichever is not applicable)



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Definitions and Acronyms

ALU	Dr. Bhimrao Ambedkar Law University, Jaipur
UNIVERSITY	Dr. Bhimrao Ambedkar Law University, Jaipur
BIDDER	The eligible Bidder who will participate in Procuring process
EMD	Earnest Money Deposit
CE	Controller of Examination
GAD	General Administrative Department
PURCHASER	Dr. Bhimrao Ambedkar Law University, Jaipur
PROCURING ENTITY	Dr. Bhimrao Ambedkar Law University, Jaipur
RFP	Request for Proposal /Tender Document/ BID
SUPPLIER	The bidder who will be finally selected and in whose name the work order will be released
Exam Section	An office of Controller of Examination/Deputy / Assistant Registrar (Examination) in the ALU.
Secrecy Section	An office of Examination Cell Headed by the Controller of Examination / Deputy / Assistant Registrar (Secrecy) in the ALU.
NIT	Notice Inviting Tender
PSD	Performance Security Deposit



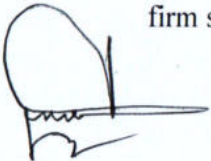
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GENERAL TERMS AND CONDITIONS

Sub: - Notice Inviting Tender for "Scanning work of answer books and marking fictitious roll number on answer books" of Dr. Bhimrao Ambedkar Law University, Jaipur.

1. **Parties:** - The parties to the contract are the contractor (the tenderer) to whom the work has been awarded) and the Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur.
2. **Addresses:-** For all purpose of the contract including arbitration thereunder, the address of the contractor mentioned in the tender shall be final unless the contractor notifies a change of address and contact number(s) by a separate letter sent by registered post with Acknowledgement Due to the Dr. Bhimrao Ambedkar Law University, Jaipur. The contractor shall be solely responsible for the consequences of any omission or error to notify change of address and contact number(s) in the aforesaid manner.
3. **Bid Security:** - Bid Security of Rs. 1.20 Lacs by Demand Draft/Bankers Cheque in the favor of Dr. Bhimrao Ambedkar Law University, Jaipur.
 - 3.1 No request for transfer of any pervious deposit of earnest money or security deposit or adjustment against any pending bill held by the Dr. Bhimrao Ambedkar Law University, Jaipur in respect of any previous work will be entertained.
 - 3.2 Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid banker cheque/demand draft of bid security will be forfeited by the University.
 - 3.3 The tender without Bid security will be summarily rejected.
4. **Preparation and submission of Tender:-**

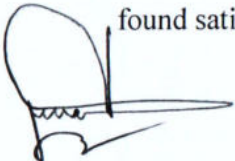
The tender should be submitted in two parts namely:-
Firstly Technical Bid (in form given in Annexure-III) and Secondly Financial Bid (in Form given in Annexure-IV) and each should be submitted electronically.
The Financial bid of only technically qualified bidders shall be opened. The date & time for opening of financial bid will be informed separately to the technically qualified bidders.
5. **Signing of Tender:-** Individual signing the tender or other documents connected with contract must specify whether he signs as:-
 - (a) A "Sole proprietor" of the concern or constituted attorney of such sole proprietor.
 - (b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
 - (c) Directors or principal officer duly authorized by the board or Directors of the Company if it is a Company.
 - (1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn of affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.



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- (2) In the case of partnership firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any parties the tender and all other related documents must be signed by all partners of the firm.
- (3) A person signing the tender form or any documents forming part of the tender on behalf of another person should have an authority to bid such other person and if, on enquiry it appears that the persons so signing had no authority to do so, the University may without prejudice cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- (4) The tenderer should sign and affix his/his firm's stamp at each page of the tender and all its Annexure as the acceptance of the offer by the tenderer will be deemed as a contract **NO PAGE SHOULD BE REMOVED/DETACHED FROM THIS TENDER DOCUMENT.**
6. **Technical Bid:-** The Technical bid should be submitted electronically in form given in annexure-III with Bankers Cheque/Demand Draft of Rs. 1000/- for tender document fee in favor of Dr. Bhimrao Ambedkar Law University, Jaipur and the Bankers Cheque /Demand Draft of Rs. 1000/- for Processing fees in favor of MD, RISL, Jaipur.
- Along with registration particulars, copy of PAN number & GST Registration certificate issued in favor of the firm, full details of the number of Mini Bus/Cars/Taxis registered in the name of the tenderers or his firm and other information sought for in the Annexure-II.
7. **Financial Bid:-** The Financial Bid should also be submitted electronically in the BOQ given in Annexure-IV, which is attached separately in financial part B of Bid document, Hard copy is not accepted in any circumstance. The Financial Bid of those tenderers who are found technically qualified, will be opened on a specified date and time to be intimated to the respective qualified tenderers.
- 7.1 Terms of payment as stated in the tender Document shall be final.
- 7.2 At the time of payment of bills, the taxes liable to be deducted, if any, shall be deducted at source as per Government rules and guidelines as may be prevailing at the time of payment.
8. **Validity of the Bids:-** 90 days
The bids shall be valid for a period of 90 days from the date of opening of technical bid.
9. **Opening of Tender:-**
The tenderer is at liberty either himself or authorize, not more than one representative to be present at the time of opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.
10. **Criteria for Evaluation of Tender:-** The Technical Bids will be opened by the Procurement committee of the University at office of the Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur in the presence of such tenderers or their representatives who may wish to be present.
- 10.1 The Financial Bids of only those tenderers (to be informed after technical evaluation) will be opened in the presence of those technically qualified tenderers or their representatives whose technical Bids are accepted and who wish to be present.
11. The contract shall commence from the day of agreement. To begin with the contract will be for one year initially extendable as per RTPP Act & rules if performance/ service is found satisfactory on review after one year. The contract so awarded can be terminated by



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Dr. Bhimrao Ambedkar Law University, Jaipur at any time without any notice or conveying any reason thereof.

12. **Right of Acceptance:** - The Dr. Bhimrao Ambedkar Law University, Jaipur reserves all rights to reject any tender including of those tenderers who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of the competent Authority of the Dr. Bhimrao Ambedkar Law University, Jaipur in this regard shall be final and binding.

The Tendering Authority reserves the right to open Financial Bid even if one Bidder qualifies the Technical Bid or only one Bid is received in response to the Tender Notice. However in the case of one Bid the power to negotiate with the Bidder will be reserved with the Tendering Authority.

12.1 Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotations.

12.2 **Communication of Acceptance:** - Successful Tenderer will be informed as early as possible of the acceptance of their tender by way of e-mail or telephonically followed by hard copy of letter.

13. **Bid Security Deposit:** - Bid Security of Rs. 1.20 Lacs by Demand Draft/Bankers Cheque in the favor of Dr. Bhimrao Ambedkar Law University, Jaipur.

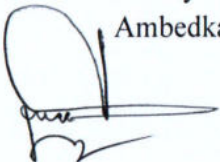
14. **Work Performance Security Deposit:** - 5% amount of Contract/Agreement/Work order Value will be deposited by the successful bidder by Demand Draft/Bankers Cheque in the favor of Dr. Bhimrao Ambedkar Law University, Jaipur within 5 days of issuing work order.

15. The Bankers Cheque /Demand Draft of work performance security can be forfeited by order of the competent authority of the Dr. Bhimrao Ambedkar Law University, Jaipur in the event of any breach or negligence or non- observance of any terms/ condition of contract or for unsatisfactory performance or for non- acceptance of the work order. On expiry of the contract, such portion of the said banker Cheque/Demand Draft as may be considered by the Dr. Bhimrao Ambedkar Law University, Jaipur sufficient to cover any incorrect or excess payments made on the bills to the firm, shall, be retained until the final audit report on the account of firm's bill has been received and examined.

On the acceptance of the Bid the Bidders or their authorized representative shall have to execute an agreement on non- judicial stamp of Rs. 1000/- as given in annexure-VI within 5 days of issuing work order.

16. Penalty:-

- (A) In case of breach of any conditions of the contract and for all type of losses caused including excess cost due of Scanning work and marking of fictitious roll number of answer books in the event of Contractor failing to provide services. The office shall make deductions at double the rate for Scanning work and marking of fictitious roll number of answer books on pro-rata basis from the bills presented by the Contractor or that may become due to the contractor under this or any other contract or from the security deposit or may be demanded from him to be paid within seven days to the credit of Dr. Bhimrao Ambedkar Law University, Jaipur



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(B) The powers of the Competent authority of the Dr. Bhimrao Ambedkar Law University, Jaipur under this condition shall in no way affect or prejudice the powers in certain events to terminate the contract vested in him as herein provided or forfeiture of security deposit mentioned under clause 15 above.

17. **Disclaimer:** - The family member of employees of the Dr. Bhimrao Ambedkar Law University, Jaipur are not allowed to participate in this tender.

Family members means:-

- (i) Spouse
- (ii) Sons and daughters including steps wheather married or not.
- (iii) Parent including steps.
- (iv) Any other relation who is wholly dependent on employee.

18. **Breach of Terms and Conditions:** -

In case of breach of any of terms and conditions mentioned above, the Competent Authority will have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by the Dr. Bhimrao Ambedkar Law University, Jaipur in that event and the Security Deposit in the form of Bankers Cheque/Demand Draft shall be forfeited.

19. **Sub-let of Work:-** The Firm shall not assign or sublet the work or any part of it to any other person or party. If it is found that work has been assigned to third party than powers to cancel the contract shall vest in the University.

20. **The tender is not transferable.**

21. **Terms of payment:** -

21.1 Neither payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work nor does the University take any responsibility for any kind of loan/mortgage taken by the firm or contractor, as the case may be, from anywhere.

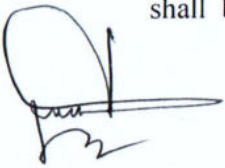
21.2 All payments shall be made by way of CHEQUE/NEFT/RTGS only after deducting appropriate taxes as declared by Government from time to time.

21.3 Dr. Bhimrao Ambedkar Law University, Jaipur shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties imposed by the Dr. Bhimrao Ambedkar Law University, if any.

21.4 The term 'payment' mentioned in this para includes only for the Scanning work of answer books and marking of fictitious roll number on answer books arising on account of this contract and nothing else.

21.5 Wherever applicable all payments shall be made as per schedule of payments.

21.6 No advance for Scanning work and marking fictitious roll number on answer books shall be given by Dr. Bhimrao Ambedkar Law University, Jaipur.



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22. Responsibility and Duties of the bidder:

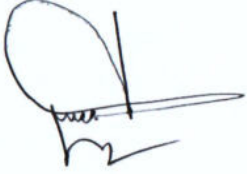
- No internet access to be provided to agency/agency personals for scanning, no gadgets i.e. mobile tab, and smart devices will be allowed while working.
- NDA (Non disclosure agreement)/Confidentiality agreement on Stamp of Rs. 1000 to be signed with agency to ensure data confidentiality.
- Firm has to format the system/disk before starting the work of scanning.
- Firm has to format the system/disk after completion of work.

23. **Confidentiality:** The agency must keep confidential all matters relating to the proceedings and files of the University and highest level of secrecy must have to be ensured during the work. This clause is basic for this assignment.

24. If any difference arises concerning this Agreement, its interpretation on the payment to be made thereunder, the same shall be settled by mutual consultations and negotiations. If attempts for Conciliation do not yield any results within a period of 10 days, either of the parties may make a request to the other party for submission of the dispute for decision to the Vice- Chancellor Dr. Bhimrao Ambedkar Law University. The decision taken by Vice-Chancellor shall be applicable and final.

25. Termination of Assignment:

The University can terminate the assignment any time without assigning any reason.



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PARAMETERS AND TECHNICAL SPECIFICATION FOR EXECUTING THE WORK

Sub :- Notice Inviting Tender for Scanning work of answer books and marking fictitious roll number on answer book.

PART – I

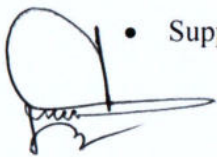
PARAMETERS AND TECHNICAL SPECIFICATIONS FOR EXECUTING THE WORK

1. Scope of Work


- Marking of fictitious roll number on answer books, scanning work of answer books of different examinations being conducted/will be conducted by the University in the year 2022.
- To create folder with barcode number as folder name and saving all pages in JPEG format with page number i.e. (1.jpg, 2.jpg and so on).
- To provide services of skilled man power with required systems and scanners.

2. Responsibility and Duties:

- To do all work as mentioned in scope of work.
- No internet access to be provided to agency/agency personals for scanning, no gadgets i.e. mobile tab, and smart devices will be allowed while working.
- NDA (Non-disclosure agreement)/Confidentiality agreement on Stamp of Rs. 1000.00 to be signed with agency to ensure data confidentiality.
- Firm has to format the system/disk before starting the work of scanning.
- Firm has to format the system/disk after completion of work.
- There should be a system ensuring total security/confidentiality.
- No information regarding candidates etc. is to be transmitted on to anyone else in any form.
- Coding work/scanning of OMR sheets should be done in the university premises (Space to be provided by the university).
- Marking of fictitious roll no (Code Number) and packet number for each paper of such examinations where coding of roll numbers on the answer books in to be done. Range of the fictitious number & packet number will be provided by the competent authorities of the University.



- Supply of coding number allotment, registers examination wise/paper wise will

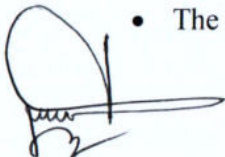

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be provided by the competent authorities of the University.

- Printing of code number (fictitious roll numbers) at 3 specified places on the cover page of each written theory paper answer book through own machine in the University premises. Code numbers will have to be put on the cover page atleast 20000 answer books per day or within two days from the receipt of the packet of answer books from examination section. Whichever is earlier and the packet of coded answer books will have to be handed over to examination section within three days of the receipt of written answer books from the examination section.

3. Technical Specifications:

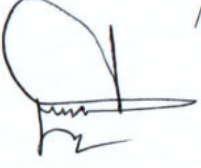
- Advance Overhead book scanners to be used so there is no need to tear or cut the copies, with high-speed scanning with auto page separation and professional software's to create JPEG, The Scanner should be able to scan pages at a very high speed, nearly 2-5 seconds per page, should be able to scan A3 page.
- Firm has to scan pages at 150 dpi and convert it into JPG/JPEG readable format. All pages must be clearly readable.
- Each scanner has to be able to scan at-least 150 copies per day. At least 4500-5000 copies to be scan per day.
- Each folder must not be more than 15 MB. Files should be clearly readable.
- Agency has to provide files in JPG/JPEG format with barcode number as their name.
- Skilled manpower to be deployed with scanners and pc by the agency.
- Must have five years' experience in similar type of work in any reputed University/ any reputed State Board of education which is related to conduct of examinations. (Enclose copy of work orders and satisfactory work certificate issued by the University/ reputed State Board.)
- Must have five years' experience in confidential work of examinations in any reputed University/any reputed State Board of education. (Enclose copy of work orders and satisfactory work certificate issued by the University/ reputed State Board.)
- Bidder must have a latest valid ISO 27001 onward Certification and valid registration.
- Average annual Gross turnover should be Rs. Thirty Lakhs per year for last three financial years. [Enclose Chartered Accountant (C.A.) Certificate]
- Capacity to put fictitious roll numbers on at least 20,000 answer books per day.
- The firm should have its own coding machine and scanners to ensure secrecy and




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confidentiality, purchase bills of these machines to be provided. (Enclose copy)

- Collection of written answer books packets from examination section for coding and delivery of coded packets containing not more than 300 answer books in one packet.
- Tearing of part of the cover page of written answer books carrying original /factitious roll numbers.

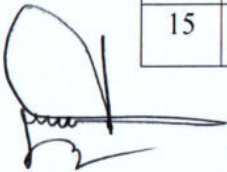


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ANNEXURE-III**TECHNICAL BID**

(See Clause 6 of Annexure - I of Tender Document)

Sr. No.	Description	To be filled by the bidder
1	Name of the Bidder/Concern firm:	
2	Office Address (with Tel.& Mob. Number)	
3	Service Tax Registration Number Along with proof Thereof	
4	GST Registration Certificate number along with proof thereof PAN/TIN Number Of the firm (enclose copies)	
5	Working experience of Scanning work of answer books and marking fictitious roll number on answer books in any reputed state funded University/any reputed State Board of education in last five years. Enclose copies of similar work order and satisfactory work certificate issued by the university/ State Board of education.	
6	Must have five years' experience in confidential work of examinations in any reputed University/any reputed State Board of education. (Enclose copy of work orders and satisfactory work certificate issued by the University/ reputed State Board.)	
7	Nature of the Concern (i.e. Sole Proprietor or Partnership firm or a Company as a Government Department or a Public Sector Organization) – Copy of Registration Certificate be furnished.	
8	C.A. certificate of average annual turnover of last three financial years i.e. 2018–19, 2019–20, 2020–21	
9	Numbers of scanners to scan answer books number per day.	
10	Latest valid ISO 27001 onward Certification and valid registration.	
11	Coding machine and scanners, purchase bills of these machine.	Separate list may be attached
12	Numbers of skilled men power to be deployed by the agency	
13	Availability of cell phone & Address of supervisor to supervise the work	
14	Execution of works mentioned in technical specification	Yes/No
15	तकनीकी स्पेशिफिकेशन Annexure -E के अनुसार हस्ताक्षरित	



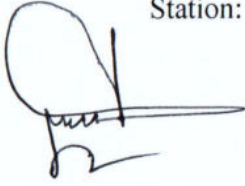
कुलसचिव

डॉ. भीमराव अम्बेडकर विधि विश्वविद्यालय
शिक्षा संकुल, जयपुर

16	Technical Specification Letter Annexure-F	
17	Certificate of Conformity/No Deviation as per Annexure-G	
18	Declaration by Bidder regarding Qualifications as per Annexure-H	
19	ब्लेक लिस्ट/अयोग्य न होने तथा अन्य सक्षमताएं पूरी करने का शपथ-पत्र as per Annexure-I	
20	एस.आर. 11 प्रारूप पत्र as per Annexure-J	
21	Financial Bid as per Annexure-IV and fill according to uploaded BOQ	
22	Annexure- A,B,C,D, हस्ताक्षरित	
23	निविदा प्रपत्र मूल्य राशि रु. 1000 /- E-Tender Processing Fees Rs. 1000/- Bid Security Amount Rs. 1.20 lacs	डी.डी. संख्या..... दिनांक.....संलग्न करें।

Date: -

Station: -



Sign.

Name

Seal



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शिक्षा संकुल, जयपुर

FINANCIAL BID

(See clause 7 of Annexure - I of Tender Document)

1. Name of the firm :-
2. Postal Address :-
3. Telephone Number :- OFFICE
- Res. :
- Mobile Number
- Fax Number
- E-mail Address:
4. Name of Proprietor/Manager: -
- Who may be contacted with Telephone Number

A.


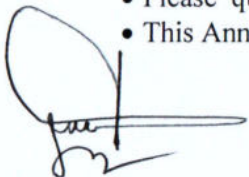
SN	Work	Offered Price per answer book
1.	Providing services for Scanning work of answer books (24 pages) and marking fictitious roll number on answer books for Dr. Bhimrao Ambedkar Law University, Jaipur.	
	Total Price per answer book (excluding applicable taxes, if any)	
	GST (if any)	
	Total	

SN	Work	Offered Price per answer book
2.	Providing services for Scanning work of answer books (36 pages) and marking fictitious roll number on answer books for Dr. Bhimrao Ambedkar Law University, Jaipur.	
	Total Price per answer book (excluding applicable taxes, if any)	
	GST (if any)	
	Total	

SN	Work	Offered Price per page
3.	Providing services for Scanning work of answer books (Per page) beyond 36 pages and marking fictitious roll number on per page of answer books for Dr. Bhimrao Ambedkar Law University, Jaipur.	
	Total Price per page (excluding applicable taxes, if any)	
	GST (if any)	
	Total	

Note :-

- Please quote the Schedule of rate given in the Price Bid i.e. BOQ given in the Format E – Tender.
- This Annexure only for reference.



Signature of Bidder.....

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CHECK-LIST

SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER

Sr. NO.	Description of requirement	Yes/No	Enclosed See Page Number
1	The Firm is registered Authority	Yes/No	
2	Partnership deed, if applicable	Yes/No	
3	Numbers of scanners able to scan answer books number per day.	Yes/No	
4	Working experience of Scanning work of answer books and marking fictitious roll number on answer books in any reputed state funded University/any reputed State Board of education. Enclose copies of similar work order and satisfactory work certificate issued by the university/ State Board of education.	Separate list with required documents must be attached	
5	Nature of the Concern (i.e. Sole Proprietor or Partnership firm or a Company as a Government Department or a Public Sector Organization) – Copy of Registration Certificate be furnished.		
6	Availability of cell phone & Address of supervisor to supervise the work.		
7	Numbers of bar code machines for fictitious roll numbers to mark bar code on answer books.	Yes/No	
8	Numbers of skilled men power to be deployed by the agency	Yes/No	
9	C.A. certificate of turnover of last three financial years.	Yes/No	
10	Technical Bid completed and sealed in separate envelope	Yes/No	
11	Financial Bid completed and sealed in separate envelope	Yes/No	
12	Both Technical and Financial Bid kept in a sealed and separate envelope	Yes/No	
13	Acceptance of Terms and Conditions attached. Each page of terms and conditions to be duly signed as token of acceptance and submitted as part of tender document.	Yes/No	
14	Enclose annexure - A to I		

Declaration by the Tenderer:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of Tenderer with seal)

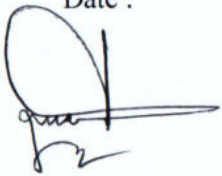
Name:


Place :

Seal :

Date :

Office Address :




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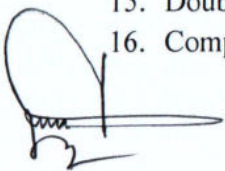
Non-Judicial Stamp of Rs. 1,000/-

AGREEMENT

This Agreement is made at Jaipur on this day of2021 between Registrar, Dr. Bhimrao Ambedkar Law University, Jaipur hereinafter called the party of the 1st part and M/s. 2nd part;

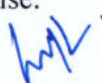
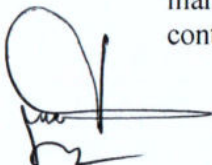
Where the party of the 2nd part has agreed to render the services of hiring of Mini Bus/Cars/Taxis to the party of the 1st part for a period of one year with effect from the date of signing of this agreement on the terms and conditions mutually agreed upon as under;

1. Have a latest valid ISO 27001 onward Certification and MSME registration.
2. Average annual Gross turnover should be Rs. 30 lakhs per year for last three financial years.
3. Capacity to put fictitious roll numbers on at least 20000 answer books per day.
4. There should be a system ensuring total security/confidentiality/
5. No information regarding candidates etc is to be transmitted on to anyone else in any form.
6. Coding work/scanning of OMR sheets should be done in the university premises (Buildings to be provided by the university).
7. Should have its own coding machine and scanners, bills of these machines to be provided.
8. The agency must have five years' experience in similar type of work in any reputed state funded university/any reputed State Board which is related to conduct of examinations.
9. The agency must have five years' experience in confidential work of examinations in any reputed State funded University/any reputed State Board.
10. Fictitious roll no (Code number) and packet number for each paper of such examinations where coding of roll numbers on the answer books in to be done. Range of the fictitious number & packet number will be provided by the competent authorities of the University.
11. Supply of coding number allotment registers examination wise/paper wise.
12. Printing of code number (fictitious roll numbers) at 3 specified places on the cover page of each written theory paper answer book through own machine in the University premises. Code numbers will have to be put on the cover page at least 20000 answer books per day or within two days from the receipt of the packet of answer books from examination section whichever is earlier and the packet of coded answer books will have to be handed over to examination section within three days of the receipt of written answer books from the examination section. Place for coding and all other Examination work as deemed fit would be provided ret free by the university on its campus with free electricity and water supply.
13. Collection of written answer books packets from examination section for coding and delivery of coded packets containing not more than 300 answer books in one packet.
14. Tearing of part of the cover page of written answer books carrying original/fictitious roll numbers.
15. Double scanning feeding of Answer book flap for original and fictitious roll number
16. Comparing the data of both feeding and generating the right data.



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17. Clearing fictitious roll no related exception.
18. The firm will provide manpower, Computers, Printers and scanners required for scanning the work of Answer books of students in the University premises. Space, Furniture, Electricity and internet facilities will be provided by the University. Answer book are to be scan at 200 dpi and quality checking of scanned images to be done (like incomplete image, blurred image, tilted images etc, to be recovered before transferring the images).
19. **Performance Security Deposit:-** The firm shall furnish Bankers cheque/Demand Draft of 5% of Contract/Agreement/Work order Value in favor of Dr. Bhimrao Ambedkar Law University, Jaipur towards Security deposit, within 5 days of the date of acceptance of tender.
20. The Bankers Cheque/Demand Draft can be forfeited by order of the Dr. Bhimrao Ambedkar Law University, Jaipur in the event of any breach or negligence or non-observance of any terms/conditions of contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said Bankers Cheque/Demand Draft as may be considered by the Dr. Bhimrao Ambedkar Law University, Jaipur to cover any incorrect or excess payments made on the bill to the bills to the firm, shall be retained until the final audit report on the account of firm's bill has been received and examined.
21. **Penalty :-**
In case of breach of any conditions of the contract and for all type of losses caused including excess cost due of Scanning work and marking of fictitious roll number of answer books in the event of Contractor failing to provide services. The office shall make deductions at double the rate for Scanning work and marking of fictitious roll number of answer books on pro-rata basis from the bills presented by the Contractor or that may become due to the contractor under this or any other contract or from the security deposit or may be demanded from him to be paid within seven days to the credit of Dr. Bhimrao Ambedkar Law University, Jaipur.
- The powers of the Dr. Bhimrao Ambedkar Law University, Jaipur under this condition shall in no way affect or prejudice the powers to terminate the contract as herein provided, nor affect forfeiture of deposit mentioned under clause 7 above.
22. **Breach of Terms and Conditions :-**
In case of breach of any of terms and conditions mentioned above, the competent Authority shall have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by this University in that event and the Security deposit in the form of Bankers Cheque/Demand Draft Shall be en-cash.
23. **Sub-let of work:-** The firm shall not assign any other person or party or firm or sublet the work or any part of work to any other person or party or firm in any condition.
24. **Terms of Payment :**
- Neither payment shall be made in advance nor any loan from any bank or Financial Institution on the basis of the order of award of work will be recommended.
 - All payment shall be made by cheque only.
 - Dr. Bhimrao Ambedkar Law University, Jaipur shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in preceding para.
 - The term 'payment' mentioned in this para includes only Scanning work and marking of fictitious roll number of answer books arising on account of this contract and nothing else.

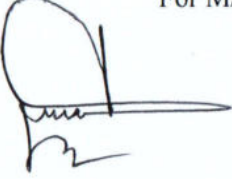


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25. If any difference arises concerning this Agreement, its interpretation on the payment to be made thereunder, the same shall be settled by mutual consultations and negotiations. If attempts for Conciliation do not yield any results within a period of 10 days, either of the parties may make a request to the other party for submission of the dispute for decision to the vice- chancellor Dr. Bhimrao Ambedkar Law University. The decision taken by vice-chancellor shall be applicable and final.
26. Tender document, All the terms and conditions, Work order issued by the university will be part of this agreement.

In witness whereof we the parties to this deed have put our hands and signatures to these present on the day and year first mentioned in token of execution of this deed.

For M/s



Witnesses:

- 1.
- 2.



Registrar

For Dr. Bhimrao Ambedkar Law University,

जयपुर
डॉ. भीमराव अम्बेडकर विधि विश्वविद्यालय

शिक्षा संकुल, जयपुर

Witnesses:

- 1.
- 2.

Annexure A : Compliance with the Code of Integrity and No Conflict of Interest.

Any person participating in a procurement process shall -

- (a) not offer any bribe, or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, BID rigging or anti- competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any ingestion or audit of a procurement process; (g) disclose conflict of interest, if any; and
- (g) disclose any previous transgression with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest :-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.


- i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:-
 - a. have controlling partners/shareholders in common; or
 - b. receive or have received any direct or indirect or indirect subsidy from any of them ; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

Date:

Signature of bidder

Place :

Designation with Seal



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शिक्षा संकुल, जयपुर

**Annexure-B : Declaration by the Bidder regarding Qualifications
Declaration by the Bidder**

Declaration to my out Bid submitted to _____ for procurement ofin response to the Notice Inviting Bids No. F.3(4)/EXAM/ALU/2021-22/..... DatedI/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/ our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of bidder

Place :

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शिक्षा संकुल, जयपुर

Annexure C: Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is : **Vice Chancellor, Dr. Bhimrao Ambedkar Law University, Jaipur.**

The designation and address of the Second Appellate Authority is : **Secretary, Higher Education Deptt, Government of Rajasthan, Jaipur.**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under. He may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under Para (1) Shall deal with appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2) or if the Bidder or prospective bidder or the procuring Entity is aggrieved by the order passed by the first Appellate Authority, the Bidder or prospective bidder or the procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date receipt of the order passed by First Appellate Authority, as the case may be.

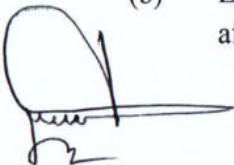
(4) **Appeal not lie in certain cases**

No appeal shall lie against any decision of the procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement:
- (b) Provisions limiting participation of Bidders in the Bid process:
- (c) The decision of whether or not to enter into negotiations:
- (d) Cancellation of a procurement process:
- (e) Applicability of the provisions of confidentiality :

(5) **Form of appeal**

- (a) An appeal under para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.



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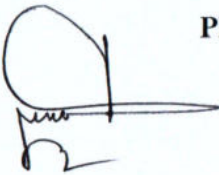
- (c) Every appeal may be presented to first Appellate Authority or Second Appellate Authority, as the case may be. In person or through registered post or authorized representative.
- (6) **Fee for filing appeal**
- (a) Fee for first appeal shall be rupees two thousand five hundred and for second 'appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.
- (7) **Procedure for disposal of appeal**
- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, up upon filing of appeal. Shall issue notice accompanied by copy of appeal, affidavit and documents if any to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority as the case may be, shall,-
- (i) hear all the parties to appeal present before him: and
- (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.

Date:

Signature of Bidder

Place :

Designation with Seal



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शिक्षा संकुल, जयपुर

Annexure D : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price is as quoted shall govern and the unit price shall be corrected:
- (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected: and
- (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in word is related to an arithmetic error, in which case the amount in figures shall subject to (1) and (2) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors. Its Bid shall Be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to vary Quantities

- (i) If the procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- (ii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 50% of the value of Goods of the original contract. If the Supplier fails to do so, the procuring Entity shall be free to arrange for the balance supply be limited Bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

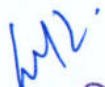
Date:

Signature of Bidder

Place :

Designation with Seal

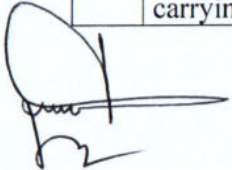



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शिक्षा संकुल, जयपुर

Annexure-E**TECHNICAL SPECIFICATIONS:**

Generic specifications will be as follows:

S. No.	Specifications	Specification proposed by Bidder (To be filled by Bidder)
1.	Advance Overhead book scanners to be used so there is no need to tear or cut the copies, with high-speed scanning with auto page separation and professional software's to create JPEG, The Scanner should be able to scan pages at a very high speed, nearly 2-5 seconds per page, should be able to scan A3 page.	
2.	Firm has to scan pages at 150 dpi and convert it into JPG/JPEG readable format. All pages must be clearly readable.	
3.	Each scanner has to be able to scan at-least 150 copies per day. At least 4500-5000 copies to be scan per day.	
4.	Each folder must not be more than 15 MB. Files should be clearly readable.	
5.	Agency has to provide files in JPG/JPEG format with barcode number as their name.	
6.	Skilled manpower to be deployed with scanners and pc by the agency.	
7.	Must have five years' experience in similar type of work in any reputed University/ any reputed State Board of education which is related to conduct of examinations. (Enclose copy of work orders and satisfactory work certificate issued by the University/ reputed State Board.)	
8.	Must have five years' experience in confidential work of examinations in any reputed University/any reputed State Board of education. (Enclose copy of work orders and satisfactory work certificate issued by the University/ reputed State Board.)	
9.	Bidder must have a latest valid ISO 27001 onward Certification and valid registration.	
10.	Average annual turnover should be Rs. Thirty Lakhs per year for last three financial years. [Enclose Chartered Accountant (C.A.) Certificate]	
11.	Capacity to put fictitious roll numbers on at least 20,000 answer books per day.	
12.	Collection of written answer books packets from examination section for coding and delivery of coded packets containing not more than 300 answer books in one packet.	
13.	The firm should have its own coding machine and scanners, purchase bills of these machines to be provided. (Enclose copy)	
14.	Tearing of part of the cover page of written answer books carrying original/factitious roll numbers.	



कुलसचिव
जॉ. भीमराव अम्बेडकर विधि विरवविद्यालय
शिक्षा संकुल, जयपुर

बोलीदाता के हस्ताक्षर मय मोहर

Annexure F - : TECHNICAL SPECIFICATION LETTER

To

REGISTRAR,
Bhimrao Ambedkar Law University
Jaipur.

We, The undersigned, declare that-

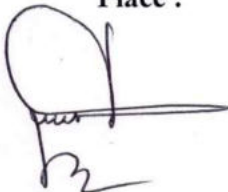
1. We have examined and have no reservations to the Bidding Document, including Agenda No.
2. We declare that we fulfil the eligibility and qualification criteria in conformity with the Bidding Document and offer to supply in accordance with the specifications.
3. Our bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
4. If our bid is accepted, we commit to obtain a Performance Security in the amount of percent of the Contract Price or shall submit the Performance Security Declaration, as the case may be, for the due performance of the Contract;
5. We are not participating, as bidder in more than one bid for supply of the subject Goods in this bidding process, other than alternative offers, if permitted, in the Bidding Document;
6. Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract have not been debarred by the State Government or the Procuring Entity or a regulatory authority under any applicable law;
7. We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed;
8. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive;
9. We agree to permit Government of Rajasthan or the Procuring Entity or their representatives to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by them;
10. Work will be performed as per instructions given to us. This will be done within the time period mentioned.
11. We declare that we have complied with and shall continue to comply with the provisions of the Code of integrity including Conflict of Interest as specified for bidders in the Rajasthan Transparency in Public Procurement Act, 2012, the Rajasthan Transparency in Public Procurement Rules, 2013 and this Bidding Document during the procurement process and execution of the Contract till completion of all our obligations under the Contract;
12. Other comments, if any :


Date:

Signature of Bidder

Place :

Designation with Seal




कुलसचिव
डॉ. भीमराव अम्बेडकर विधि विश्वविद्यालय
शिक्षा संकुल, जयपुर

CERTIFICATE OF CONFORMITY/NO DEVIATION (to be filled by the bidder)

To,

REGISTRAR,
Dr. Bhimrao Ambedkar Law University
Jaipur.

CERTIFICATE

This is to certify that, the specifications of subject matter of bid document which I/ We have mentioned in the technical bid, and which I/We shall supply if I/We am/ are awarded with the work, are in conformity with the minimum specifications of the Commodity/Goods/Item/Works/Services mentioned in the bidding document and that there are no deviations of any kind from the required specifications.

Also, I/We have thoroughly read the bidding document, RTPP ACT, 2012 and there to Rules, 2013 and amendment(s) issued (available on <https://eproc.rajasthan.gov.in>) by signing this certificate we hereby submit our token of unconditional acceptance to all the terms & conditions of the bidding document without any deviations.

I/We also certify that the price I/we have quoted is inclusive of all the cost/service factors involved in subject matter/scope of bid document, to meet the desired Standards set out in the bidding Document.

I/We also certify that the price I/We have quoted is inclusive of all the cost/service factors involved in subject matter/scope of bid document, to meet the desired Standards set out in the bidding Document.

I/We declare that work/items/services etc. Rendered shall be conforming to the specifications mentioned in the Bid Document and to the norms/guidelines/circulars.

Thanking you,


Date:

Signature of Bidder

Place :



Designation with Seal


कुलसचिव
डॉ. भीमराव अम्बेडकर विधि विश्वविद्यालय
शिक्षा संकुल, जयपुर

SELF-DECLARATION

(Declaration by Bidder regarding Qualifications) {to be filled by the bidder}

Date:-

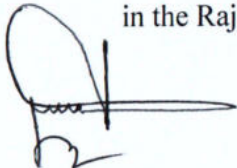
To,

REGISTRAR,
Bhimrao Ambedkar Law University
Jaipur.

Declaration by Bideer

In relation to my/our bid submitted for subject matter conforming to standards/guidelines/T&C of Bid Document in response to the NIB Ref. No. _____ dated _____ as an Owner/Partner/Director/Auth. Signatory/ Manufacturers/Whole Sellers/ Sole distributor/Authorised dealer/Bonafide dealers of, I/We hereby declare that: -

1. We are eligible and possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. We have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. We are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have its business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. We do not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. We do not have a conflict of interest as specified in RTP Act, RTP Rules and this bidding document which materially affects the fair competition.
6. We are having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by and State /Central government/ PSU/UT.
7. We do not have any previous transgressions with any entity in India or any other country during the last three year.
8. We do not have any debarment by any other Procuring Entity.
9. We do not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
10. We have complied and shall continue to comply with the Code of Integrity as specified in the Rajasthan Transparency in Public Procurement Act, the Rajasthan Transparency



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in Public Procurement Rules and this Bidding Document, till completion of all our obligations under the Contract will not sublet the contract if awarded to us.

11. We agree to extend the validity of bid submitted on the communication of the PE on the same terms and condition. In case of price fall that shall be passed on to the PE.
12. We have not modified, changed etc. any word/line/para/text mentioned in the bid downloaded from website(s) as mentioned in the bid otherwise we know that our bid shall be cancelled and rejected if submitted bid has deviation of word/line/para/text from the original bid.
13. We agree to submit appropriate Performance Security within time period specified in the bidding document otherwise we know that Procuring Entity have full rights to reject our bid and also agree to extend bid validity period, if any, and extend contract period conditionally.
14. We have submitted only one bid.
15. We shall not sublet the contract if awarded to us.

If this declaration is found to be incorrect in any form, then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules there to prescribed by GoR, my/our performance security may be forfeited in full and our bid, to the extent accepted, may be cancelled.



Date:

Place :

Thanking you,

Signature of Bidder

Designation with Seal

कुलसचिव

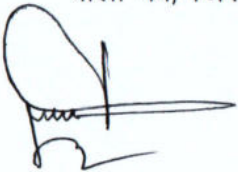
डॉ. भीमराव अम्बेडकर पिछि विश्वविद्यालय
शिक्षा संकुल, जयपुर

ब्लेक लिस्ट/अयोग्य न होने तथा अन्य सक्षमताएं पूरी करने का प्रमाण पत्र

मैं/हम घोषणा करता हूँ/करते हैं कि:-

1. हमारी फर्म को किसी भी राजकीय विभाग/राजकीय संस्थान/राज्य वित्त पोषित विश्वविद्यालय/राज्य शिक्षा बोर्ड द्वारा उत्तर पुस्तिकाओं की स्कैनिंग एवं फिक्टीशयस रोल नम्बर अंकन सेवा को संतोषप्रद रूप से पूर्ण नहीं करने के लिए कोई शास्ति आरोपित नहीं की गई है एवं न ही ब्लेक लिस्ट/अयोग्य घोषित किया गया है।
2. यह कि इस बोली हेतु हमारी फर्म आवश्यक वृत्तिक, तकनीकी, वित्तीय और प्रबंधकीय स्रोत तथा उपापन संस्था द्वारा जारी किये गये बोली दस्तावेजों द्वारा अपेक्षित सक्षमता धारित करती है।
3. यह कि हमारी फर्म द्वारा केन्द्र सरकार अथवा राज्य सरकार अथवा यथास्थिति किसी स्थानीय प्राधिकारी को संदेय समस्त करो का भुगतान किया जा चुका है और कोई भी कर बकाया नहीं है।
4. यह कि हमारी फर्म दिवालिया, रिसीवर के अधीन, शोधन अक्षम नहीं हैं, न ही किसी न्यायालय या किसी न्यायिक अधिकारी द्वारा प्रशासित कार्यकलाप रखती हैं न ही फर्म का कार्यकलाप निलंबित है और न पूर्वगामी कारणों में से किसी के लिये भी विधिक कार्यवाहियों के अध्यक्षीन है।
5. यह कि हमारे वृत्ति आचरण या उपापन प्रक्रिया के प्रारम्भ के पूर्ववर्ती 3 वर्ष की किसी कालावधि के भीतर कोई उपापन संविदा किये जाने के लिये अपनी अहर्ताओं के बारे में मिथ्या कथन करने या दुर्व्यपदेशन संबंधी किसी दांडिक अपराध के संबंध में हमारी फर्म अथवा फर्म के निदेशक और अधिकारी दोष सिद्ध नहीं हुए हैं ना ही विवर्जन कार्यवाहियों के अनुसरण में अन्यथा निरर्हित हुए है।

यदि यह घोषणा असत्य पाई जाए तो किसी भी अन्य कार्यवाही, जो की जा सकती है, पर प्रतिकूल प्रभाव डाले बिना, मेरी/हमारी प्रतिभूति को पूर्ण रूप में समपहत किया जा सकेगा तथा बोली को, जिस सीमा तक उसे स्वीकार किया गया है, रद्द किया जा सकेगा।




बोलीदाता के हस्ताक्षर मय मुहर

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 शिक्षा संकुल, जयपुर

बोलीदाताओं द्वारा घोषणा

मैं/हम घोषणा करता हूँ/करते हैं कि मैंने/हमने जिन सेवा के लिए बोली दी है, उनका/उनके, मैं/हम सेवाप्रदाता हूँ/हैं।

यदि यह घोषणा असत्य पाई जाए तो किसी भी अन्य कार्यवाही, जो की जा सकती है, पर प्रतिकूल प्रभाव डाले बिना, मेरी/हमारी प्रतिभूति को पूर्ण रूप में समपूहृत किया जा सकेगा तथा बोली को, जिस सीमा तक उसे स्वीकार किया गया है, रद्द किया जा सकेगा।

बोलीदाता के हस्ताक्षर मय मुहर

बोली दाता का नाम :

पूर्ण पता :

.....

.....

मोबाईल नम्बर :

ई-मेल :-

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